



# Scripture Union of Kenya

52ND ANNUAL GENERAL MEETING



National Director

## AGENDA AND PROGRAMME

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1. Opening prayer and devotional
2. Affirmation of SUK Doctrinal Basis
3. Introductions and receiving apologies
4. Adoption of the Agenda
5. Reports
  - a. SUK National Governing Council (NGC) Chairman
  - b. National Director
6. Presentation of 2021 Audited Financial Statements
7. Presentation of 2022 Budget
8. Elections and Notifications: · NGC Members · SUCBC Members Auditors
9. Confirmation of previous minutes and matters arising
10. A.O.B  
To transact any other business which may be properly transacted at an Annual General Meeting, notice of which should have been given seven (7) days before the date of the AGM.

### AIMS

Working with the churches, Scripture Union Aims

- a. To make God's Good News known to children, young people and families and
- b. To encourage people of all ages to meet God daily through the Bible and prayer so that they may come to personal faith in our Lord Jesus Christ, grow in Christian maturity and become both committed church members and servants of a world in need.

### STATEMENT OF BELIEF

- (a) **We** hold that the Lord our God is one: Father, Son and Holy Spirit, and that he fulfils his sovereign purposes creation, revelation, redemption, judgment, and the coming of his kingdom –by calling out from the world a people, united to him and to each other in love.
- (b) **We** acknowledge that though God made us in his own likeness and image, conferring on us dignity and worth and enabling us to respond to him; we now are members of a fallen race; we have sinned and come short of His glory.
- (c) **We** believe that the Father has shown us his holy love in giving Jesus Christ, his only Son, for us while through our sinfulness and guilt, we were subject to his wrath and condemnation; and has shown his grace by putting sinners right with himself when they place their trust in his son.
- (d) **We** confess Jesus Christ as Lord and God; as truly human, born of the Virgin Mary; as Servant, sinless, full of grace and truth; as only Mediator and Savior, dying on the cross in our place, representing us to God, redeeming us from the grip, guilt and punishment of sin
- (e) **We** believe in the Holy Spirit who convicts the world of guilt in regard to sin. righteousness and judgment; who makes the death of Christ effective to sinners, declaring that they must turn to Christ in repentance, and directing their trust towards Lord Jesus Christ; who through the new birth makes us partake in the life of the risen Christ and who is present within all believers, illuminating their minds to grasp the truth of Scripture producing in them his fruit, granting to them his gifts, and empowering them for service in the world.
- (f) **We** believe that the Old and New Testament Scriptures are God-breathed, since their writers spoke from God as they were moved by the Holy Spirit; hence are fully trustworthy in all that they affirm; and are our highest authority for faith and life.
- (g) **We** recognize the Church as the body of Christ, held together and growing up in him: both as a total fellowship throughout the world, and as the local congregation in which believers gather.
- (h) **We** acknowledge the commission of Christ to proclaim the Good News to all people, making them disciples, and teaching them to obey him; and
- (i) **We** acknowledge the command of Christ to love our neighbours, resulting in service to the Church and society in seeking reconciliation for all with God and their fellows, in proclaiming liberty from every kind of oppression; and in spreading Christ's justice in an unjust world until he comes again.

*This statement was adopted by the Scripture Union International Council at Harare, Zimbabwe in May 1985.*

#### 1.0 Preliminaries

- I wish to welcome members to this 52<sup>nd</sup> SUK AGM.
- Notice of the AGM was circulated on 7<sup>th</sup> March 2022. No AOB has been received.
- We sorrow with the families of dear brothers and sisters and SUK family who lost loved ones during this season some among them Rev. Johnson Muchira, SUK Trustee, Rev. Purity Wachira, wife to Bishop Wachira, former Central Region Chair, Madame Jemimah Mbithi, SUK Kitui County Chairlady, Rev. Dr. David Matolo, Committee member of Garissa County among others.
- We thank God for health and new lease of life for those among us who got infected with C-19 and other illnesses and recovered. Our earnest prayers are for those who are unwell.
- We appreciate the AGM members for their dedicated commitment, prayer and financial support to the ministry and for attending this AGM.



#### 2.0 Strategic Direction

We remain committed to our strategic direction:

1. **Vision:** Children and Families, holistically rooted in Christ, transforming society.
2. **Mission:** To nurture children, strengthen family life, and encourage all people to meet God through the Bible, so that they may follow Jesus Christ and be instrumental in transforming their communities.
3. **Core Values:** Bible based, Integrity, Accountability, Partnerships and Collaboration, Excellence
4. **Priority Areas:** Children, Families, Scripture Engagement
5. **Approach:** Resourcing, Equipping, Advocating, Mentoring (**REAM**)

#### 3.0 Disaster and Risk Reduction

1. We continued to experience the negative impact of the COVID-19 pandemic in the first half of 2021 with very little ministry happening across the Regions.
2. We realized some recovery in the second half of the year in the following ways:
  - a) The initiation of the SUK Mental Health and Wellness (MH&W) programme created interest with stakeholders. Due to its relevance, commencement of the programme opened doors for ministry in schools, churches and communities.
  - b) We got some little funding for the programme which enabled us to recall staff from leave and make payroll possible.

#### 4.0 Communication, Resources and Funds Development

We are indebted to God for His help which enabled us to stabilize the organization and end the year stronger than we had begun. I wish to make the following observations;

1. **Membership:** SUK is a membership organization. This means that AGM members ought to be upto date with their membership status. We thank all those who are paid up Life Members and those who have continued to renew their annual membership and support the organization financially. We note that due to the capacity gap in our communication docket, we have not kept you well informed and updated. Kindly note that moving forward, we will expect all members to be upto date with their renewal status as we, on our part, strengthen the communications docket. This is the only way we can be legally compliant.
2. **Resource Mobilization:** We applaud the efforts of the staff team who worked hard to raise funds for different programs. We however realize that fundraising is a full time engagement and we shall step up these efforts moving forward.
3. **SUK Publications:** Besides distribution of Christian Literature, the other objective of setting up SUCBC was to be an Income Generating Project (IGP) for SUK, with the revenue from the SUK publications being utilized to facilitate ministry and develop assets. We are glad to report that through the many efforts to reduce the operational cost of SUCBC, this is now becoming a reality with the revenue generated from Golden Bells being a big boost to our financial status.
4. **COVID- 19 Payroll deductions:** As a result of God’s faithfulness as explained in (ii) and (iii) above, we were able to pay the SUK staff team the salary deductions that had been necessitated by the C-19 financial crunch.

## 5.0 SU Global

1. SU Global held its online General Assembly on 2<sup>nd</sup> to 5<sup>th</sup> of July 2021. SUK was represented by the NGC Chair, Madame Christina Were and the National Director.
2. Among others, the following were flagged as key highlights:
  - **Child Protection and Safeguarding** – This has been identified as a thematic area and every national movement is encouraged to have a policy framework and an implementation strategy. SU global team took staff and volunteers through intense training with the aim of replicating this at the Regional and National levels.
  - **Bible Engagement Initiatives** - The Bible engagement programme (syllabus for devotionals) that SU uses was developed over 30 years ago. With the realization that a lot has changed and that the way children and young people engage with the Bible is different, the SU global team has led a BE initiative that seeks to answer the question of what has changed as well articulate a strategy that will speak to todays’ readers. SUK is privileged to have Daniel Karanu, Programmes Director, sit in the Planning Team of eight (8) who are representing the global movement. The four phases of the initiative are:
    - Initial survey – completed in 2020
    - Conversations at national movements and community groups – April 2021
    - Virtual Bible Engagement Consultation – March 2022
    - Creation and Evaluation of new resources
  - **Strategic focus Areas:** The Global team is committed to continue working on its five strategic areas namely Ministry, Community, Sustainability, Partnerships, Governance and Administration.
3. SUK also participated in the SU Global Week of Prayer held from 7<sup>th</sup> to 13<sup>th</sup> November ’21.



## 5.0 Eastern Africa Community Group 2

SUK was represented in the meetings for Council Chairs and National Directors on 24<sup>th</sup> and 26<sup>th</sup> June '21 respectively. These meetings play the role of fellowship, experiential sharing and accountability.

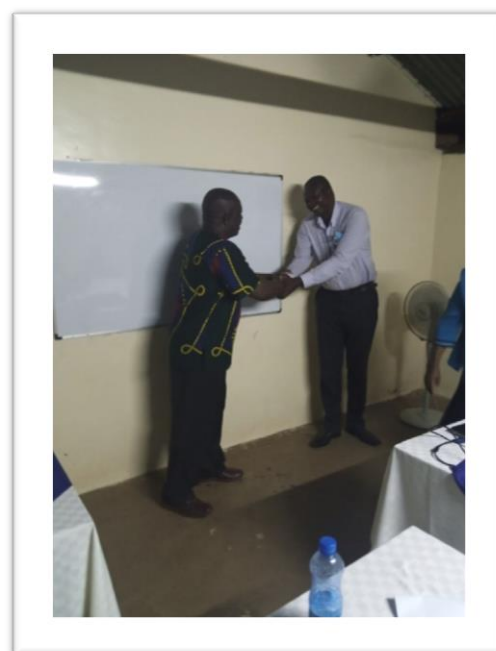
## 6.0 Trustees

1. As resolved in the 51<sup>st</sup> AGM, our Trustees Canon Mica Amukobole and Major John Seii retired in the course of the year. We are most grateful for their dedicated service and wish them God's blessing for their sacrificial service. Though they do not have the position of Trustee, we will continue to seek council and wisdom from their many years of experience.
2. The late Rev. Johnson Muchira went to be with the Lord in September 2021. We once more convey our heartfelt condolences to the family, sorrow at the departure of such a giant of faith, and yet joy over the legacy he has left behind.
3. NGC will be working towards filling the vacant positions for Trustees in the course of the year.

## 7.0 Governance

1. NGC Held all her statutory meetings as scheduled in the year under review.
2. A team representing NGC held meetings with the SUCBC Board to clarify relationship and expectations
3. Dr. Reuben Nzuki handed over leadership to Christina Were in July 2021.
4. Other transitions that took place are as follows;
  - a. Rev. Joshua Ombok, Lake region chairman, handed over leadership to Zack Gaya.
  - b. Rev. Richard Mutiso, acting chair for Eastern Region, handed over leadership to Pst. Jane Ndanu.
  - c. Bishop Charles Wachira, Central region chairman, handed over leadership to Rev. Johnah Muchiri.

We are indebted to Dr. Nzuki, Rev. Ombok, Rev. Mutiso and Bishop



Wachira for pouring their lives to the ministry and pray for God's blessings upon them and their families. We extend a hearty welcome to Zack, Pst. Ndanu and Rev. Johnah and pray for strength and wisdom as they discharge their responsibilities

5. We conducted induction trainings for the Regional teams for Eastern and Lake region. We applaud the recruitments for the County Committees and continued induction that is ongoing particularly in Lake Region.

### **2022 Plans - Strengthening Governance**

NGC will give attention to the following strategic objectives, each with clear outcomes;

- i. Ensure competent and performing governance teams
- ii. Provide policy and strategic direction
- iii. Ensure competent and performing Human Resource
- iv. Ensure sustainable financial resources and functional administrative systems

**Preamble**

SUCBC, in 2021, was beset with unique and unprecedented challenges as we, like other businesses and organizations, adjusted to the new normal arising from the Covid-19 pandemic. Acknowledging this reality, SUCBC reflected on Jeremiah 29: 4-7 and the Lord’s encouragement to the captives to embrace their new normal in Babylon even as they hoped to return to Jerusalem.

In reflecting on the above, the Board set out and engaged, with renewed vigour, in realising the Company’s vision to be **‘a thriving business enterprise providing abundant resources for expanding the Kingdom of God through Scripture Union.’** In 2021, the Board purposively engaged in

1. reviewing the current operations to ensure sustainability of the business,
2. implementation of new businesses to shore up the revenues of the bookshops,
3. raising financial resources and
4. developing its human resource capacity.

**1.0 STRATEGIC THINKING & PLANNING FOR 2021 AND BEYOND**

The Board and management team on 18th February 2021 held a retreat to review the 2019-2023 SUCBC Strategic Plan. The retreat, which was facilitated by Joe Gichuki, was instructive in establishing a strategic framework for the origination, evaluation and implementation of business ideas by the Company.

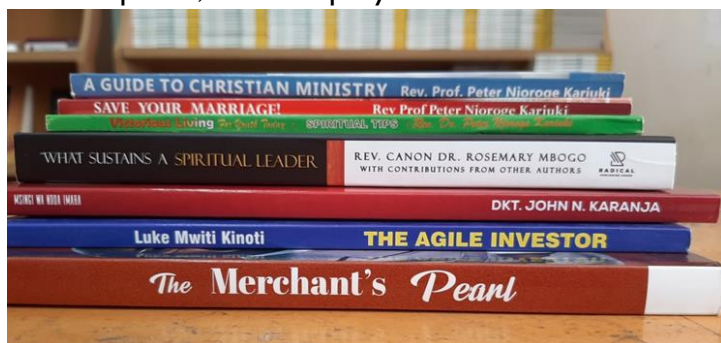


**2.0 SUCBC BUSINESS OPERATIONS**

**2.1 Review of current operations**

2021 was a difficult year for the Company’s operations. The overall uncertainty around the reopening of the economy impacted negatively on sales with key customers reducing their purchases considerably. Additionally, it was noted that some key suppliers experienced varying logistical challenges which led to sector-wide stock outs of various items.

In response, the Company undertook various initiatives including



1. stocking increased titles by existing and new local authors. For example, in 2021 the following titles, amongst others, were introduced for sale: two finance titles by Luke Kinoti and biographies by Rev. Canon Dr. Rosemary Mbogo and Dr. (Mrs) Jean Kagia, and

2. negotiating new credit terms with existing and new suppliers for popular titles and in particular local bibles.

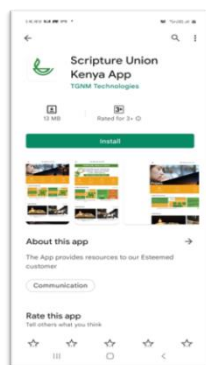
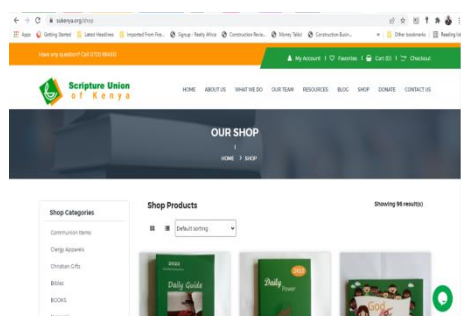
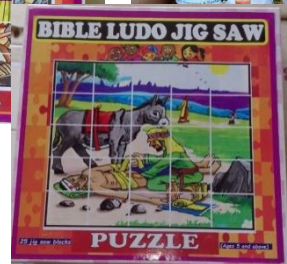
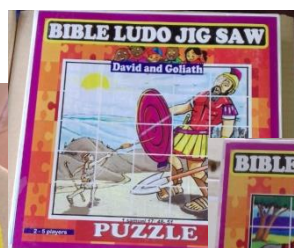
**2.2 Golden Bells Sales**

In 2021, we experienced significant sales of Golden Bells as Form Ones reported as per the revised school calendar. These sales were critical as they enabled the Company to transfer to SUK KShs16.1 million as part of the proceeds from sales realised between 2019 and 2021.

**2.3 Diversification of SUCBC into a retail operation**



In 2021, Company continued to diversify its current non-book offerings. In March, the Eden Health range of health drinks was introduced to the bookshops. Additionally, throughout the year various toys, Christian-themed games and gift items were introduced to the inventory. This activity will continue as the business evolves into a more robust retail operation.



Further, during the year, the Company finalised the development process for the SUCBC Online store and the Scripture Union of Kenya both of which are presently active. These digital assets will be an integral part of the Company's revenue lines as they open the business into the digital market place.

## 2.4 Organisational Capacity Development

In the year, the Company, aided by an external consultant, undertook a training needs analysis of the staff team. The results of the study were instructive in identifying existing training and capacity gaps. They are being utilised to inform planning for future training, capacity building and development of motivational programs across the organisation.

Additionally, the Board together with management embarked on developing a performance appraisal framework that links the Strategic Plan to the budget and actionable activities from which performance can be measured.

## 3.0 SUK-SUCBC RELATIONSHIP

Appreciating the unique relationship between SUK and SUCBC, the Company continued to engage in various discussions around delineating the relationship between the two organisations.

In 15<sup>th</sup> April 2021, a SUK-SUCBC Select Committee comprising Dr. Nzuki (SUK Chair), Mr. Kinyua (SUCBC Chair), Erick Mirangi (SUCBC Treasurer), Joe Gichuki (SUK Honorary Treasurer), Nancy Kahuthia (SUK National Director) and King'ori Muito (SUCBC General Manager) met at Convent International Hotel, Nairobi where they discussed the principles informing the relationship between the two organisations.

Thereafter, the management of both organisations, in concert with their respective boards, have continued to formulate and discuss various policy and operational considerations with the aim of bringing greater clarity to this relationship.

## 4.0 UPDATE ON LEGAL CASES

In 2021, the Company was engaged in the following two legal cases, which have carried from previous years.

### 4.1 ELRCC NO. 355 OF 2017 at Nakuru:

In 2021, the matter was pending at the Employment Court in Nakuru awaiting a Hearing date to be fixed. However, on 14<sup>th</sup> February 2022, the matter was heard virtually. The Judge ruled that the parties should explore an out-of-court settlement failure to which the matter will proceed to a full in-person hearing at the Employment Court in Nakuru on 5<sup>th</sup> April 2022.

**4.2 Timothy Ochuka Case: ELRCC NO. E319 of 2020 at Nairobi:**

The matter was certified ready for hearing on 11<sup>th</sup> October 2021 and is scheduled for hearing on 17<sup>th</sup> May 2022.

We continue to pray for an expedient and amicable resolution of both these matters.

#### 1.0 Preamble

We present this report with hearts full of gratitude to God for continued protection, health, provisions and strengthening, and declare with the Psalmist “Not to us, LORD, not to us but to your name be the glory, because of your love and faithfulness” (Psa. 115:1). Presenting a report of SUK Ministry engagements for year 2021 has in itself taken His hand. We give Him praise!

The Secretariat is thankful too to the National Governing Council and the SUCBC Board for providing solid and timely leadership during an uncertain phase of the ministry. We thank all the SUK Partners and Volunteer workers for their unwavering commitment, at times with great sacrifices. May the Lord bless you.

#### 2.0 Year 2021 at a Glance

2021 started with uncertainties, indeed, without concrete plans. The school space was closed. The church space had significantly shrunk. We adopted Jeremiah 29:1-14 as our theme and framed it thus: “Acknowledging the Challenges, Embracing Change”. Indeed, as we went through the year, it became clear that God knows our specific situations, He has wonderful plans for us, we have a responsibility to seek and call upon Him, and that we must engage our daily work with commitment and urgency.

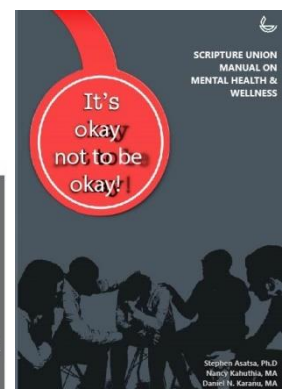
By God’s grace, and with lead assistance from Dr. Stephen Asatsa, we worked through the Mental Health program by developing the program design, program resources and tools. This has injected fresh impetus into our programmatic space and we are thankful that children and families are receiving help, care and support. Indeed, most of the schools that opened their doors was to allow us facilitate the programme.

We now present this report within the REAM framework.

#### 2.1 Resourcing

##### 2.1.1 The Mental Health & Wellness Programme (MH&WP)

1. Towards the end of 2020, it became clear that COVID-19 pandemic had accelerated an already difficult mental health situation. Children, some of whom were Bible Club members, became victims of the pandemic due to closure of schools and loss of learning time, prolonged stay at home, exposure to domestic and gender-based violence, losing parents or people they knew, all resulting in great stress.
2. In a bid to provide support to her stakeholders, SUK sought to intervene with four pronged objectives:
  - a. development and dissemination of program resource materials;
  - b. training and equipping 30 Trainer of Trainers (ToTs);
  - c. training and equipping 5,000 mental health facilitators (MHFs);
  - d. caring and supporting 50,000 children, and by extension, their families
3. Development of Program Resource Materials:
  - a. **It’s okay not to be okay:** This is a manual for training the trainers as well the MHFs. Covering 7 modules, the manual offers a comprehensive, non-technical and Bible-based course on mental



health aimed at providing basic yet sufficient knowhow for participants to offer a first-level response to mental health needs within communities.

- b. **Causes and Triggers of Mental un-wellness:** This is the first resource in a series of four volumes. It addresses itself to the causes of triggers of mental unwellness. It is anchored on the belief that the ability to identify causes and triggers of mental ill-health can help one to become more aware and take responsibility of how one manages thoughts, feelings and emotions.

### 2.1.2 Funds raised for Program Work

1. REAM: as will be seen from the Budget items, Ministry activities at the county levels mobilized and raised Kshs.8.3M. An extra Kshs.7.9M was raised through program partnerships.
2. MH&WP: by close of Dec. 2021, the programme attracted support and funding to the tune of approximately Kshs.7M from various donors.

### 2.1.3 Bible Reading Materials

1. We developed the 2023 Bible Devotionals: *Daily Guide* where SU Kenya developed 14 days content, *Daily Power*, where SU Kenya developed 30 days content.
2. The Vernacular (Dholuo, Kikamba, Kalenjin and Kikuyu) notes are in the development stage, which ends on 31<sup>st</sup> March, upon which the Editors will compile and publish the book.

### 2.1.4 Other summaries

	Item Description	Impact
1	Spiritual Nurture of children materials distributed	19,482 children resourced with discipleship materials to enable them grow in faith and service
2	Bibles distributed	1,683 children resourced with Bibles to nourish their faith and service to God and people
3	Faith Comes By Hearing (FCBH) Listening Groups	1,741 individuals placed in listening groups to the hear and engage with Word of God

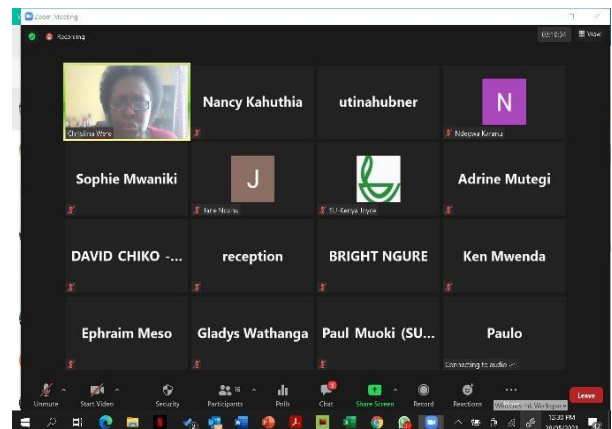
## 2.2 Equipping

### 2.2.1 Mental Health & Wellness Programme (MH&WP): we celebrate the following equipping milestones:

1. MH&WP Training of Trainers (ToT)
  - a. Thirty (30) ToTs were equipped between May and August 2021 with participants selected from the SUK staff team and a wide range of SUK volunteers, who work in churches and schools.



Teachers at Disciples of Mercy School, Kisumu are trained as Mental Health Facilitators



Ms. Christina Were, the SUK National Governing Council Chairlady, making her comments during the training

- b. Dr. Stephen Asatsa (PhD) led a team of 3 (Nancy Kahuthia and Daniel Karanu) and occasional external trainers from amongst them Amani Counseling and Training Institute.

- c. 168 Mental Health Facilitators drawn from schools, churches and community, were trained across the country.

- d. The 168 MHF plus our staff team were able to equip, care and support about 4,000 children. All the children received a free copy of “Causes and Triggers of Mental Health”
- e. There is great appreciation from the MHFs that the training is helpful to both themselves as well as those who need care and support.
- f. Testimonies from (some of) the participants:



Teachers in one of the schools in Kitui trained on Causes & Triggers of Mental Un-Wellness

*“Before this training, I had feelings of insufficiency though I am a trained counsellor. I now feel better equipped to support others and commit to be active in counseling.” Sophie Mwaniki (Mothers’ Union Coordinator, ACK)*

*“This has been an inspiring time. I have been ministered to around the life events I’m going through which I believe is a mirror of what other people are going through. The training has helped me to understand myself, my temperaments, and how I can use them to minister. I am better equipped and gained more insight and will relate with people differently” Jared Kataka, SU Staff (Nairobi County)*

- 2. The programme has been rolled out in 9 counties, i.e. Kiambu, Kajiado, Nyeri, Kisumu, Kitui, Machakos, Makeni, Muranga and Nairobi.

**2.2.2 Teacher Training – Sunday School, PPI and Bible Club:** we were able to gain inroad into our flagship programme of equipping children ministry workers as follows;

- 1. **334** Sunday Schools Teachers trained in partnership with various churches – PEFA, AIPCA, Anglican Church of Kenya, PCEA, PAG among others in Coast Nyeri, Murang’a, Nanyuki Nairobi, Thika, Kiambu, Isiolo and Kitui;
- 2. **104** BC Patrons and Teachers trained in partnership with several schools and churches;
- 3. **820** PPI teachers/facilitators trained in partnership with churches and other organizations
- 4. **431** Peer Educators trained in partnership with other institutions.

**2.2.3 Intercessory Prayers**

- 1. In partnership with the Intercessors for Kenya (I4K), SUK trained its stakeholders on four key Mountains of Influence namely Education, Family, Religion and Economy
- 2. Regular corporate prayers were organized for and offered. We thank God for the opportunity to gather as SU Partners through times of prayer



89 Sunday School teachers from Kiambu display their certificates after a successful training

**2.2.4 Other summaries**

	Item Description	Impact
1	Capacity enhancement for Volunteers	10 Volunteers trained on SUK work and its delivery
2	Capacity enhancement for Parents	284 Parents trained and equipped to deliver positive parenting within their households

## 2.3 Advocating

### 2.3.1 National Council of Churches of Kenya (NCKK)

1. SUK continued to be a central voice in advocating for children among and within the NCKK. Of critical importance was our involvement on the training on Child Safety and Protection where all stakeholders have been encouraged to have policy and strategy.
2. SUK is part of the Program and Executive Committees of NCKK and was present in all the Committee meetings as well as the 64<sup>th</sup> General Assembly held in August 2021. As a core player, SUK was offered a chance to lead devotions on “*a peaceful world for children*” in the 2021 end of year Executive Committee meeting.
3. SUK has also been involved in the input for the following Bills and Guidelines presented/to be presented to the National Assembly
  - a. Children’s Bill
  - b. Chaplaincy Guidelines



Nancy Kahuthia facilitates a session on Child Protection during the NCKK conference on Safeguarding. **Below:** Delegates follow the training



### 2.3.2 Evangelical Alliance of Kenya

With the need to extend our advocacy to evangelical churches, we applied to become a member of EAK which has a membership of 900 denominations with over 70,000 congregations. I am glad to report that by the time of g this report, our membership application had been accepted.

### 2.3.4 Tearfund Kenya:

1. Having supported SUK in printing the MH manual, TF requested to carry out a Partnership Organization Capacity Assessment (POCA), which commenced on 17<sup>th</sup> August 2021.
2. The overall outcome yielded that SUK is a low-risk partner but pointed areas of improvement, including enhancing our capacity (additional staff) in our finance department, strengthening and/or developing certain policy frameworks, and building capacity for staff and key stakeholders on policy frameworks.
3. Consequently, the Management strengthened existing policy documents and developed new ones to address the identified gaps.
4. The Ministry Staff Team have already been trained on the new policy frameworks, and have been charged with the responsibility of training Volunteers under their care.

### 2.3.4 World Vision Kenya:

1. SUK has been a central player in partnership with the World Vision Kenya to campaign for a violence-free world for children.
2. Through several initiatives, SUK has facilitated panel discussions on Child Protection and contributed to the *Teens for a Cause* campaign.
3. In partnership, SUK continues to implement the programmes for Spiritual Nurture for Children across the country

### 2.3.5 Other summaries

	Item Description	Impact
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1	Positive Parenting	558 adults sensitized on Positive parenting
2	Bible Reading Promotions (BRPs)	34 Churches engaged with Bible Reading Promotions (BRPs)
3	Sensitization on SNC and SUK work	158 Pastors sensitize on SNC and SUK work

## 2.4 Mentoring (Ministry in the Schools)

### 2.4.1 Bible Club Ministry

1. Schools reopened but with little access to outsiders. Nevertheless, a few of our staff and volunteers were able to access some schools especially riding on the Mental Health program (an in depth report on the mental health program is set out here below).
2. Since SUK did not have the MoE Letter to access schools, ministry engagements purely happened on the goodwill of the Education officials (County and Sub-county level and principals) within the respective regions/counties.
3. In spite of these strains, SUK managed to engage directly with the children in various schools in different counties.



Mental Health Peer Educators depicting stages of grief during training on causes and triggers of mental un-wellness

### 2.4.2 MH&WP: Care and Support for Children, Young People and / or Families

1. The MHF have the responsibility of providing children and young people with spiritual and psychosocial support. The key cog is the *Causes and Triggers of Mental Un-Wellness* booklet, which provides both the entry point as well the content of engagement.
2. By the end of Dec.2021,
  - i. 4,312 children (1,445 boys, 2,867 girls) have gone through the programme. Among these, 668 are People Living With Disability (PLWD) while 17 girls had sexual abuse cases;
  - ii. 6,206 *Causes and Triggers of mental Health* were distributed to MHF and children;
  - iii. 799 adults (Bible Club teachers, Sunday School teachers and a few community workers) became primary beneficiary alongside the children.
3. Testimonies from (selected) children:

*My name is Hanifa Isaac from the St. Juliet education centre, I am in Standard 8. One of the inspiring lessons that helped me from the training on Causes & Triggers was on fear and phobia because I was able to learn practical tips to help myself (sic) overcome fear and phobia. Initially, anything could trigger fear because of my previous experiences in life. I am now a confident girl, able to do well in school and relate well with people around me.*



Children in Machakos pose for a photo after a session on 'Anxiety and Worry' from the *Causes and Triggers* booklet

*My name is Albert. I am in Class 7 at Nyoro primary School. I lost my dad and aunt from Covid-19. This made our family to be isolated by the community. When schools opened, I was stigmatized because most of the students came from my village. After going through the lessons on grief and loss, stress, trauma, isolation and loneliness and stigma, I recovered from the mental challenges I was going through, even though am not fully recovered. Next year 2022, I will be doing my final exams*

for primary education I am positive that I will perform well. May God bless the Scripture Union of Kenya for coming up with a programme for mental health for children.

My name is Mwendu Musyimi I am in class 6. Since I lost my father I have never had a chance to understand how it affected me. I became quiet and withdrawn from other people, sometimes I would sit alone and cry like someone who does not have hope. But after attending the Peer Educators training we went through the lessons of Mental Health with teacher Daryl and teacher Grace. I was helped to understand myself better. I am now able to cope with the loss and grief and also as a Peer educator I now feel empowered to help other children as well.

My name is Mwaluko Syuki. My dad and mum were doing business before Covid -19 came. When it came they had to close their business because they could not travel to Nairobi to buy plastic items to come and sell. I was also very anxious that they will not have money to help us and I had a bad headache most of the time. After attending the Peers Educators training whereby we were trained using a textbook called 'It's okay, not to be okay' my life changed for the good. I am now able to manage my worry and talk with my parents. I shared with my parent what we were taught and my parents wanted to read the book for themselves. I gave them the book and they were very happy. My dad and mum read the book and also shared it with their friends. My dad and mum look relaxed now despite the challenges that they are still facing

### 2.4.3 Other summaries

	Item Description	Impact
1	Salvations recorded	569 children gave their lives to Jesus Christ as Lord and Saviour
2	No. of children in rallies	1,160 mentored through rallies
3	BC leaders under ongoing mentorship	486 Bible Club leaders mentored during BC sessions
4	Schools visited and BC's strengthened	150 Bible Clubs visited and children ministered to across the country

### 3.0 Partnerships

Throughout the year, SUK has forged and strengthened strategic and mutual partnership with:

- |   |  |
|---|--|
| <ul style="list-style-type: none"> <li>• SU Global and Eastern Africa Community Group</li> <li>• FOBA Kenya</li> <li>• Kenya Institute of Curriculum Development</li> <li>• Hilfur fur Brude</li> <li>• Local Churches</li> <li>• OneHope International</li> <li>• Among many others</li> </ul> | <ul style="list-style-type: none"> <li>• National Council of Churches of Kenya</li> <li>• Ministry of Education</li> <li>• Prisons Ministry</li> <br/> <li>• TS Care</li> <li>• Faith Comes by Hearing</li> <li>• World Vision Kenya</li> <li>• Anonymous</li> </ul> |
|---|--|

### 4.0 Human Resource

1. salary cuts were halted at the end of April 2021;
2. staff who had been on leave were recalled from May 2021;
3. Joyce Mwangi's son and a SUK volunteer, Steve, married in August 2021;
4. Several staff were sick and others lost loved ones and we supported them best we could

### 5.0 Praise and Prayer

- Strength, warmth, encouragement and sense of family occasioned by staff meetings, trainings and fellowships



- Rev. John Gachungu, a committee member in Embu County ordained as Bishop of Calvary Worship Center
- Successful leadership transition for the Central region, where Bishop Charles Wachira retired and Rev. Jonah Muchiri became the regional chairperson
- Appointment of Pastor Jane Ndanu as the regional chairperson of the Eastern Region
- Commencement of the mental health program in SUK and an opening into schools to facilitate the MH programs
- Healing and restoration for staff and SU Members who contracted COVID-19
- Willingness of schools to allow albeit limited ministry even in the absence of the letter of authority to visit schools
- Easing and opening up of virtually all the sectors thus facilitating ease of movement and resumption of services.
- God to grant SUK favour and open doors for ministry, in churches, schools and other partners
- Letter of authority to be granted by MoE

## 6.0 Challenges

1. Reduced or zero access to schools due to C-19 restrictions, thus undermining our legacy programs, e.g. Bible Clubs, Teacher's Fellowships, PPI, sale of devotional materials and others. To cure this, we have articulated a Teacher Engagement Strategy, where we are deliberately considering teachers as ministry partners.
2. High volunteer attrition rate: this has been the case across the region, especially this C-19 season. This undermines our Aims, Beliefs and Working Principles (AB&WPs) and requires critical attention before it greatly impacts our work. To cure this, we are fine tuning a volunteer engagement strategy.
3. Dwindling finances which was occasioned by reduced or lack of field activities. At the national level, some staff had to be put on unpaid leave while other took salary cuts.
4. Closure of bookshop outlet in Nakuru coupled with C-19 realities meant loss of office space for the program work in Mombasa, Nakuru, Kisumu, Embu and Machakos. Kiambu struggled for a while but has since bounded back. The Management through the guidance of NGC is looking into this matter.
5. Programmatic Relevance: C-19 exposed the underbelly of our program design. With the near closure of the schools and churches space, we were left grappling with how to find a footing of our work. SUK's preparedness to shift to the virtual space was tested to the limit. In some instances, our tools and equipment (phones, computers, Wi-Fi, etc.) failed us to deliver efficient online ministry. We have to constantly assess our responsiveness to the needs on the ground as well as audit our internal capacity (skills, competencies, tools, resources, etc.) to guarantee delivery in such unpredictable times.

## 7.0 Looking Ahead: 2022 Priorities

### 7.1.1 REAM

1. Children Ministry: the REAM outputs have targets for teachers in school (Bible Club teachers, patrons and PPI teachers), children workers in churches, Bible Club children and leaders as well as volunteers;
2. Family Ministry: the REAM outputs have targets for couples and parents, volunteers as well as other stakeholders in the family space;
3. Scripture Engagement and Materials Development Ministry: the REAM outputs have targets for editors, writers, staff, volunteers and other stakeholders in the Bible Engagement space.

**7.1.2 Children and Teacher Engagement:** target 10% of schools in Kenya over the next 3 years, where:

1. For teachers, we will;

- a. recruit 2 teachers per school – for support and guidance of the Bible Club. The target for 2022 is 922 teachers;
  - b. provide a graduated training for the teachers that is targeted and relevant to their faith and career (development);
  - c. schedule and run teachers fellowships and conferences at county, regional and national levels;
  - d. request each teacher to recruit one teacher in the course of year;
  - e. request the teacher to support SUK Ministry with Kshs.300/- per month.
2. For children, we will;
- a. leverage on teachers' partnership to recruit and register Bible Club members across schools where we have access. The target for 2022 is 23,038;
  - b. distribute *God & Me* to every registered Bible Club member (BC members will register with Kshs.150, annually). The target for 2022 is 23,038;
  - c. transition the BC member to junior membership and distribute *Daily Power* at the Junior Secondary School.

**7.1.3 Mental Health and Wellness Programme:** we shall:

1. train 840 Mental Health Facilitators;
2. support and provide care to 8,400 children / families;
3. develop vol.2 & 3 information booklets as sequels to the current vol.1 (*Causes & Triggers of Mental Un-Wellness*).

**7.1.4 Human Resource:** we shall recruit the following categories of staff:

1. national coordinator for family ministry
2. regional coordinators for Eastern, Central, Metropolitan and North Rift regions
3. communications assistant
4. fundraising office
5. Isinya farm assistant

**7.1.5 Volunteers:** we shall organize volunteer recruitment, management, engagement, capacity enhancement, networking and fellowship at regional and national levels

**8.0 Important Calendar Dates**

Scheduled meetings during the year

Activity	Dates
NGC Meetings	Q1 – 4 <sup>th</sup> -5 <sup>th</sup> March; Q2 – 12 <sup>th</sup> May; Q3 – 13 <sup>th</sup> August; Q4 – 10 <sup>th</sup> November
NGC Committees	To be decided by the Conveners
Regional Committees	To be decided by the Regional teams
Prayer and Fasting (Quarterly)	Q1 - 17-31 January; Q2 – 9-13 May; Q3 – 2-5 August; Q4 – 7-11 November
AGM	26 <sup>th</sup> March
NGC Isinya visit	TBD
Children Camps	March-April
Mental Health & Wellness Training	April
SU East African Community Group Meeting	June
SU Global Bible Engagement Consultation	14 <sup>th</sup> March – 1 <sup>st</sup> April

SUK Partners / Volunteers Fellowship Meeting	TBD
Office Closure for Christmas holidays	21 <sup>st</sup> December
Office open	9 <sup>th</sup> January 2023

**Audited Account**

**SCRIPTURE UNION OF KENYA**  
**CONSOLIDATED ANNUAL REPORT AND FINANCIAL STATEMENTS**  
**FOR THE YEAR ENDED 31 DECEMBER 2021**

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**Organization information****National Governing Council**

Dr. Reuben Nzuki	Chairperson (Retired on 31st May)
Ms. Christina Were	Chairlady (appointed on 1st June)
Mr. Joseph Gichuki	Honorary Treasurer
Mrs. Nancy Kahuthia	National Director & NGC Secretary
Mr. Frederick Kinyua	Member
Mr. Harun Kabiru	Member
Mr. Michael Ngure	Member
Mr. James Thuo	Member
Bishop Charles Wachira	Member (retired on 28th July)
Rev. Joshua Ombok	Member (retired on 22nd October)
Rev. Johna Muchiri	Member (appointed on 28th July)
Pastor Jane Ndanu	Member (appointed on 22nd October)
Mr. Zack Gaya	Member (appointed on 22nd October)

**Registered Office**

Scripture Union Centre  
Hurlingham  
P.O. Box 40717-00100  
Nairobi

**Secretary**

Lantern Associates  
P.O Box 70268-00400  
Nairobi

**Independent Auditor**

MGK Associates LLP  
Certified Public Accountants of Kenya  
P.O. Box 6358 - 00100  
Nairobi

**Principal Banker**

Co-operative Bank of Kenya  
Tom Mboya Branch  
P.O Box 10179-00400  
Nairobi.

SBM  
Hurlingham Branch  
P.O Box 3012-00100  
Nairobi.

Consolidated Annual Report and Financial Statements  
For the year ended 31 December 2021

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**National Governing Council report**

The National Governing Council submit their report together with the consolidated audited financial statements for the year ended 31st December 2021.

**National Governing Council**

The names of the National Governing Council members who held office during the year and to the date of this report are listed on page 2.

**Principal activities**

The principal activity of the Organization is to spread the Word of God through spiritual nurture for children's programs, children and youth camps , training Christian teachers and ministry workers and distribution of Christian literature. Scripture Union of Kenya controls Scripture Union Book Centre whose principal activity is publication and distribution of Christian literature.

**Business review**

The financial statements have been prepared in accordance with International Financial Reporting Standard for Small and Medium-sized Entities and the requirements of the Kenya Societies Act. The accounting policies have been applied consistently compared to the prior year.

The performance of the organisation is as follows:

	2021		2020	
	Group	Parent-SUK	Group	Parent-SUK
	Kshs	Kshs	Kshs	Kshs
Surplus/ (Deficit)	<u>19,574,743</u>	<u>22,965,378</u>	<u>(2,419,996)</u>	<u>118,180</u>

**Terms of appointment of auditors**

MGK Associates LLP, Certified Public Accountants have expressed their willingness to continue in office. The National Governing Council monitor the effectiveness, objectivity and independence of the auditors. The National Governing Council also approve the annual audit engagement contract which sets out the terms of the auditor's appointment and the related fees.

**By order of the Council**

Secretary

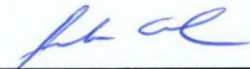
Date 16 March 2022

**STATEMENT OF NATIONAL GOVERNING COUNCIL'S RESPONSIBILITIES**

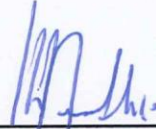
The Council is required to prepare financial statements for each financial year that give a true and fair view of the state of affairs of the organisation as at the financial year and its operating results for that year. The Council is also required to ensure that the organisation keeps proper accounting records that disclose, with reasonable accuracy, the financial position of the organisation. They are also responsible for safeguarding the assets of the organisation.

The Council accept responsibility for the annual financial statements, which, have been prepared using appropriate accounting policies supported by reasonable and prudent judgements and estimates. The Council are of the opinion that the financial statements give a true and fair view of the state of financial affairs of the organisation and of its operating results. The Council further accept responsibility for the maintenance of accounting records which may be relied upon in preparation of financial statements, as well as adequate systems of internal financial controls.

Approved by the National Governing Council on 16 March 2022 and signed on its behalf by:



Mr. Joseph Gichuki



Mrs. Nancy Kahuthia





MGK Associates LLP  
Mayfair Business Centre, 2nd Floor  
Off Parklands Road

5

P. O. Box 6358-00100 Nairobi, Kenya  
t +254 715 248882 | +254 733 533449  
e info@mgkconsult.co.ke  
w www.mgkconsult.co.ke

## CONSOLIDATED ANNUAL REPORT OF THE INDEPENDENT AUDITOR TO THE MEMBERS OF SCRIPTURE UNION OF KENYA FOR THE YEAR ENDED 31ST DECEMBER 2021.

### Opinion

We have audited the accompanying consolidated financial statements of Scripture Union of Kenya, set out on pages 7 to 24, which comprise the statement of financial position as at 31 December 2021, the statement of profit or loss and other comprehensive income and statements of changes in equity and cash flows for the year then ended, and notes, including a summary of significant accounting policies and other explanatory information.

In our opinion, the accompanying consolidated financial statements give a true and fair view of the financial position of the Organisation as at 31 December 2021 and of its financial performance and cash flows for the year then ended in accordance with the International Financial Reporting Standards for Small and medium sized entities.

### Basis for opinion

We conducted our audit in accordance with International Standards on Auditing (ISAs). Our responsibilities under those standards are further described in the Auditor's Responsibilities for the Audit of the Financial Statements section of our report. We are independent of the organisation in accordance with the International Ethics Standards Board for Accountants' Code of Ethics for Professional Accountants (IESBA Code) together with the ethical requirements that are relevant to our audit of the financial statements in Kenya, and we have fulfilled our other responsibilities in accordance with these requirements and the IESBA Code. We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our opinion.

### Other information

The National Governing Council is responsible for the other information. Other information comprises the information included in the Annual Report, but does not include the financial statements and our auditor's report thereon.

Our opinion on the financial statements does not cover the other information and we do not express any form of assurance conclusion thereon.

In connection with our audit of the financial statements, our responsibility is to read the other information and, in doing so, consider whether the other information is materially inconsistent with the financial statements or our knowledge obtained in the audit or otherwise appears to be materially misstated. If, based on the work we have performed, we conclude that there is a material misstatement of this other information, we are required to report that fact. We have nothing to report in this regard.

### National Governing Council responsibility for the financial statements

The National Governing Council is responsible for the preparation and fair presentation of the financial statements that give a true and fair view in accordance with the International Financial Reporting Standards for Small and medium sized entities and for such internal control as the National Governing Council determine is necessary to enable the preparation of financial statements that are free from material misstatement, whether due to fraud or error.

**CONSOLIDATED ANNUAL REPORT OF THE INDEPENDENT AUDITOR TO THE MEMBERS OF SCRIPTURE UNION OF KENYA FOR THE YEAR ENDED 31ST DECEMBER 2021 (CONTINUED).**

**National Governing Council' responsibility for the financial statements (continued)**

In preparing the financial statements, the National Governing Council is responsible for assessing the organisation's ability to continue as a going concern, disclosing, as applicable, matters related to going concern and using the going concern basis of accounting unless the National Governing Council either intend to liquidate the organisation or to cease operations, or have no realistic alternative but to do so.

**Auditor's responsibilities for the audit of the financial statements**

Our objectives are to obtain reasonable assurance about whether the financial statements as a whole are free from material misstatement, whether due to fraud or error, and to issue an auditor's report that includes our opinion. Reasonable assurance is a high level of assurance, but is not a guarantee that an audit conducted in accordance with ISAs will always detect a material misstatement when it exists. Misstatements can arise from fraud or error and are considered material if, individually or in the aggregate, they could reasonably be expected to influence the economic decisions of users taken on the basis of these financial statements.

As part of an audit in accordance with ISAs, we exercise professional judgment and maintain professional scepticism throughout the audit. We also:

- Identify and assess the risks of material misstatement of the financial statements, whether due to fraud or error, design and perform audit procedures responsive to those risks, and obtain audit evidence that is sufficient and appropriate to provide a basis for our opinion. The risk of not detecting a material misstatement resulting from fraud is higher than for one resulting from error, as fraud may involve collusion, forgery, intentional omissions, misrepresentations, or the override of internal control.
- Obtain an understanding of internal control relevant to the audit in order to design audit procedures that are appropriate in the circumstances, but not for the purpose of expressing an opinion on the effectiveness of the organisation's internal control.
- Evaluate the appropriateness of accounting policies used and the reasonableness of accounting estimates and related disclosures made by management.
- Conclude on the appropriateness of management's use of the going concern basis of accounting and, based on the audit evidence obtained, whether a material uncertainty exists related to events or conditions that may cast significant doubt on the organisation's ability to continue as a going concern. If we conclude that a material uncertainty exists, we are required to draw attention in our auditor's report to the related disclosures in the financial statements or, if such disclosures are inadequate, to modify our opinion. Our conclusions are based on the audit evidence obtained up to the date of our auditor's report. However, future events or conditions may cause the organisation to cease to continue as a going concern.
- Evaluate the overall presentation, structure and content of the financial statements, including the disclosures, and whether the financial statements represent the underlying transactions and events in a manner that achieves fair presentation.

We communicate with those charged with governance regarding, among other matters, the planned scope and timing of the audit and significant audit findings, including any significant deficiencies in internal control that we identify during our audit.

The engagement partner responsible for the audit resulting in this independent auditor's report is CPA James Gichuru of Practising Certificate No. 2640



For and on behalf of  
MGK Associates LLP  
Certified Public Accountants  
Nairobi, Kenya

21<sup>st</sup> March 2022

Consolidated Annual Report and Financial Statements  
For the year ended 31 December 2021

**ORGANISATION STATEMENT OF COMPREHENSIVE INCOME**

	Notes	2021 Kshs	2020 Kshs
<b>Income</b>			
Grants, donations and programs income	3a	22,613,251	9,863,979
Scripture Union Christian Book Centre grant	3b	17,318,434	-
Rental income	3c	10,939,671	10,261,015
Other income	5	999,954	108,606
		<u>51,871,310</u>	<u>20,233,600</u>
<b>Expenditure</b>			
Program expenses	6	(15,647,996)	(8,434,214)
Establishment expenses	8	(334,619)	(494,734)
Finance cost	9	(34,449)	(35,371)
Administrative expenses	10	(12,888,868)	(11,151,101)
Surplus for the year		<u>22,965,378</u>	<u>118,180</u>
<b>Surplus funds reconciliation</b>			
General funds		17,658,671	29,586
Designated funds	4	5,306,707	88,594
		<u>22,965,378</u>	<u>118,180</u>

The notes on pages 14 to 24 are an integral part of these financial statements

Consolidated Annual Report and Financial Statements  
For the year ended 31 December 2021

**CONSOLIDATED STATEMENT OF COMPREHENSIVE INCOME**

	Notes	2021 Kshs	2020 Kshs
<b>Income</b>			
Grants, donations and programs income	3a	19,013,251	6,263,979
Rental income	3b	9,105,257	9,257,697
Gross profit from trading	7	31,288,646	14,157,038
Other income	5	<u>1,151,152</u>	<u>221,693</u>
		60,558,306	29,900,406
<b>Expenditure</b>			
Program expenses	6	(15,647,996)	(8,434,214)
Establishment expenses	8	(443,654)	(630,237)
Finance cost	9	(67,253)	(72,587)
Administrative expenses	10	(24,824,660)	(23,183,365)
Surplus/ (deficit) for the year		<u>19,574,743</u>	<u>(2,419,996)</u>
Tax credit for the year	12 (a)	<u>1,855,808</u>	<u>606,893</u>
Surplus/ (deficit) after tax		<u><u>21,430,551</u></u>	<u><u>(1,813,103)</u></u>
<b>Surplus funds reconciliation</b>			
General funds		19,574,743	(2,419,996)
		<u><u>19,574,743</u></u>	<u><u>(2,419,996)</u></u>

The notes on pages 14 to 24 are an integral part of these financial statements

Consolidated Annual Report and Financial Statements  
For the year ended 31 December 2021

**ORGANISATION STATEMENT OF FINANCIAL POSITION AS AT 31 DECEMBER**

ASSETS	Notes	2021 Kshs	2020 Kshs
<b>Non - Current Assets</b>			
Property, plant and equipment	13	17,984,591	19,094,099
Investment property	15	<u>39,575,772</u>	<u>39,575,772</u>
		<u>57,560,363</u>	<u>58,669,871</u>
<b>Current Assets</b>			
Trade and other receivables	18	2,292,686	2,987,857
Cash and bank balances	19	25,871,674	532,425
Due from related parties	21	<u>26,483,978</u>	<u>26,899,324</u>
		<u>54,648,338</u>	<u>30,419,606</u>
<b>Total Assets</b>		<u><b>112,208,701</b></u>	<u><b>89,089,477</b></u>
<b>EQUITY AND LIABILITIES</b>			
<b>Reserves</b>			
General reserves	Page 11	<u>108,662,196</u>	<u>83,350,414</u>
<b>Current Liabilities</b>			
Trade and other payables	20	<u>3,546,505</u>	<u>5,739,063</u>
<b>Total Equity and Liabilities</b>		<u><b>112,208,701</b></u>	<u><b>89,089,477</b></u>

The notes on pages 14 to 24 are an integral part of these financial statements

The financial statements were approved by the Governing Council on 16 March 2022 and signed on its behalf by:

  
\_\_\_\_\_  
Mr. Joseph Gichuki

  
\_\_\_\_\_  
Mrs. Nancy Kahuthia

Consolidated Annual Report and Financial Statements  
For the year ended 31 December 2021

**CONSOLIDATED STATEMENT OF FINANCIAL POSITION AS AT 31 DECEMBER**

ASSETS	Notes	2021 Kshs	2020 Kshs
<b>Non - Current Assets</b>			
Deferred tax asset	12 c	13,075,501	11,219,693
Property, plant and equipment	14	19,281,875	20,629,888
Investment property	15	39,575,772	39,575,772
Intangible assets	16	181,333	150,000
		<u>72,114,481</u>	<u>71,575,352</u>
<b>Current Assets</b>			
Inventory	17	11,236,938	22,611,757
Trade and other receivables	18	7,378,091	6,891,817
Cash and cash equivalents	19	31,618,482	3,183,298
		<u>50,233,511</u>	<u>32,686,872</u>
<b>Total Assets</b>		<u><u>122,347,992</u></u>	<u><u>104,262,224</u></u>
<b>FUNDS AND LIABILITIES</b>			
General funds	Page 12	<u>103,808,430</u>	<u>84,304,028</u>
<b>Current Liabilities</b>			
Trade and other payables	20	<u>18,539,562</u>	<u>19,958,196</u>
		<u>18,539,562</u>	<u>19,958,196</u>
<b>Total Equity and Liabilities</b>		<u><u>122,347,992</u></u>	<u><u>104,262,224</u></u>

The notes on pages 14 to 24 are an integral part of these financial statements

The financial statements were approved by the Governing Council on 16 March 2022 and signed on its behalf by:

  
\_\_\_\_\_  
Mr. Joseph Gichuki

  
\_\_\_\_\_  
Mrs. Nancy Kahuthia

Statement of Changes in Funds  
For the year ended 31 December 2021

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**STATEMENT OF CHANGES IN FUNDS AS AT 31 DECEMBER**

	<b>General reserves</b>	<b>Totals</b>
	<b>Kshs</b>	<b>Kshs</b>
<b>Year ended 31st December 2021</b>		
Balance at 1st January	83,350,414	83,350,414
Surplus for the year	22,965,378	22,965,378
Prior year adjustments (note 24)	2,346,404	2,346,404
<b>Balance at 31st December 2021</b>	<b><u>108,662,196</u></b>	<b><u>108,662,196</u></b>
<b>Year ended 31st December 2020</b>		
Balance at 1st January 2020	83,232,234	83,232,234
Surplus for the year	118,180	118,180
<b>Balance at 31st December 2020</b>	<b><u>83,350,414</u></b>	<b><u>83,350,414</u></b>

The notes on pages 14 to 24 are an integral part of these financial statements

Consolidated Statement of Changes in Funds  
For the year ended 31 December 2021

**CONSOLIDATED STATEMENT OF CHANGES IN FUNDS AS AT 31 DECEMBER**

	General reserves Kshs	Totals Kshs
<b>Year ended 31st December 2021</b>		
Balance at 1st January 2021	84,304,028	84,304,028
Surplus for the year	21,430,551	21,430,551
Prior year adjustments (note 24)	(1,926,149)	(1,926,149)
<b>Balance at 31st December 2021</b>	<b><u>103,808,430</u></b>	<b><u>103,808,430</u></b>
<b>Year ended 31st December 2020</b>		
Balance at 1st January 2020	88,000,766	88,000,766
Surplus for the year	(1,813,103)	(1,813,103)
Prior year adjustment	(1,883,635)	(1,883,635)
<b>Balance at 31st December 2020</b>	<b><u>84,304,028</u></b>	<b><u>84,304,028</u></b>

The notes on pages 14 to 24 are an integral part of these financial statements



Consolidated Annual Report and Financial Statements  
For the year ended 31 December 2021

**CONSOLIDATED STATEMENT OF CASHFLOWS AS AT 31 DECEMBER**

	Notes	2021 Kshs	2020 Kshs
<b>Operating Activities</b>			
(Deficit) for the year		19,574,743	(2,419,996)
Adjustments for:			
Depreciation charge for the year	14	2,319,868	2,549,198
Amortisation charge for the year	16	90,667	302,657
		<hr/>	<hr/>
Operating cash flow before working capital changes		21,985,278	431,859
<b><u>Changes in working capital</u></b>			
Inventories		11,374,817	(2,028,756)
Trade and other receivables		(486,274)	9,160,986
Trade and other payables		(1,418,633)	(7,132,680)
		<hr/>	<hr/>
<b>Net cash flow from operating activities</b>		<b>31,455,188</b>	<b>431,410</b>
<b>Investing Activities</b>			
Short term investments		-	-
Purchase of fixed assets	14	(971,855)	(6,103,336)
Purchase of intangible assets	16	(122,000)	(225,000)
		<hr/>	<hr/>
<b>Net cash flow (used in) investing activities</b>		<b>(1,093,855)</b>	<b>(6,328,336)</b>
<b>Financing Activities</b>			
Loan received		-	-
Loan repayment		-	(1,125,000)
Prior year adjustment (note 24)		(1,926,149)	(1,883,635)
		<hr/>	<hr/>
Net cash outflow (used in) financing activities		(1,926,149)	(3,008,635)
		<hr/>	<hr/>
<b>Net increase/(decrease) in cash and cash equivalents</b>		<b>28,435,184</b>	<b>(8,905,561)</b>
<b>Cash and cash equivalents at the beginning of the year</b>		<b>3,183,298</b>	<b>12,088,859</b>
		<hr/>	<hr/>
<b>Cash and cash equivalents at the end of the year</b>	19	<b>31,618,482</b>	<b>3,183,298</b>

The notes on pages 14 to 24 are an integral part of these financial statements

## Significant accounting policies

### General Information

Scripture Union of Kenya is domiciled in Kenya where it is registered under the Societies Act. The address of its registered office and principal place of business is Scripture Union Centre, Hurlingham, P.O Box 40717-00100. The principal activities of the group are to spread the word of God through spiritual nurture for Children's program, youth camps, training Christian teachers and distributing Christian Literature.

Scripture Union of Kenya controls a company limited by guarantee Scripture Union Christian Book Centre whose principal activity is fostering the Ministry of Scripture Union of Kenya by publishing and selling Christian Literature. The accounts of the subsidiary have been consolidated in the financial statements.

### 1 Basis of preparation and summary of significant accounting policies

These financial statements have been prepared on a going concern basis and in compliance with the International Financial Reporting Standard for Small and Medium-sized Entities (IFRS for SMEs) issued by the International Accounting Standards Board. They are presented in Kenya Shillings (Kshs). The measurement basis used is the historical cost basis except where otherwise stated in the accounting policies below.

#### a) Revenue recognition

Revenue from sales of goods is recognised when the goods are delivered and title has passed. Revenue from sale of services is recognised by reference to the stage of completion of the transaction at the end of the reporting period. Revenue is measured at the fair value of the consideration received or receivable, net of discounts and sales-related taxes collected on behalf of the government of Kenya.

Rental income from investment properties is recognised on a straight line basis over the respective lease term. The rent income is net of VAT.

Grants and donations income are recognised on receipt basis.

#### b) Borrowings and borrowings costs

All borrowing costs are recognised in profit or loss in the period in which they are incurred.

All loans and borrowings are initially recognised at fair value less directly attributable transaction costs. After initial recognition, interest-bearing loans and borrowings are subsequently measured at amortised cost using the effective interest method.

#### c) Income tax

Tax expense represents the aggregate amount included in profit or loss for the period in respect of current tax and deferred tax.

Current tax is the amount of income tax payable or refundable in respect of the taxable profit or loss for the current and prior periods, determined in accordance with the Kenyan Income Tax Act.

Deferred tax is determined on differences arising between the carrying amounts of assets and liabilities in the financial statements and their corresponding tax bases (known as temporary differences), using tax rates and laws enacted or substantively enacted at the balance sheet date and expected to apply when the asset is recovered or the liability is settled.

Income derived from grants and donations are exempt from tax. The organisation is in the process of updating its tax exempt status with Kenya Revenue Authority and the directors consider it likely that exemption will be received on all its earnings

**Significant accounting policies (Continued)**

**d) Translation of foreign currency**

All transactions in foreign currencies are initially recorded in Kenya Shillings, using the spot rate at the date of the transaction. Foreign currency monetary items at the reporting date are translated using the closing rate. All exchange differences arising on settlement or translation are recognised in profit or loss.

**e) Motor vehicle, computers, equipment's, furniture and fittings**

All assets are stated at historical cost less accumulated depreciation. Depreciation is calculated on the reducing balance basis to write down the cost to their residual values over their estimated useful lives as follows:

Motor vehicles	25%
Computer and accessories	30%
Office partitions	10%
Furniture, fixtures and fittings	10%
Office equipment	10%

If there is an indication that there has been a significant change in depreciation rate, useful life or residual value of an asset, the depreciation of that asset is revised prospectively to reflect the new expectations.

On disposal, the difference between the net disposal proceeds and the carrying amount of the item sold is recognised in profit or loss.

**f) Intangible assets**

Intangible assets comprise purchased computer software and are stated at cost less accumulated amortization and any accumulated impairment losses. They are amortized over their estimated life of three years using the straight-line method. If there is an indication that there has been a significant change in amortization rate, useful life or residual value of an intangible assets, amortization is revised prospectively to reflect the new expectation.

**g) Cash and cash equivalents**

Cash and cash equivalents include cash in hand, term and call deposits with banking institutions and other short-term highly liquid investments in money market instruments with maturities of three months or less from the date of acquisition net of bank overdrafts. In the statement of financial position, bank overdrafts are disclosed as borrowings under current liabilities.

**h) Comparatives**

Where necessary, the comparative amounts have been adjusted to comply with the financial reporting requirements.

**i) Financial assets**

Trade and other receivables are initially recognized at the transaction price. Most sales are made on the normal credit terms, and the receivables do not bear interest. Where credit is extended beyond normal credit terms, receivables are measured at amortised cost using effective interest method. At the end of each reporting period, the carrying amounts of trade and other receivables are reviewed to determine whether there is any objective evidence that the amounts are not recoverable. If so, an impairment loss is recognized immediately.

Bad debts are written off after all reasonable steps are have been taken to recover them without success and after the approval of the National Governing Council.

**Significant accounting policies (Continued)****j) Leases**

Leases are classified as finance leases whenever the terms of the lease transfer substantially all the risks and rewards of ownership of the leased asset to the Organization. All other leases are classified as operating leases.

Rights to assets held under finance leases are recognised as assets of the Organization at the fair value of the leased property (or, if lower, the present value of minimum lease payments) at the inception of the lease. The corresponding liability to the lessor is included in the statement of financial position as a finance lease obligation. Lease payments are apportioned between finance charges and reduction of the lease obligation so as to achieve a constant rate of interest on the remaining balance of the liability. Finance charges are deducted in measuring profit or loss. Assets held under finance leases are included in property, plant and equipment, and depreciated and assessed for impairment losses in the same way as owned assets.

Rentals payable under operating leases are charged to profit or loss on a straight-line basis over the term of the relevant lease.

**k) Impairment of non-financial assets**

At each reporting date, property, plant and equipment, investment property, intangible assets, and investments in associates are reviewed to determine whether there is any indication that those assets have suffered an impairment loss. If there is an indication of possible impairment, the recoverable amount of any affected asset (or group of related assets) is estimated and compared with its carrying amount. If the estimated recoverable amount is lower, the carrying amount is reduced to its estimated recoverable amount, and an impairment loss is recognised immediately in profit or loss.

Similarly, at each reporting date, inventories are assessed for impairment by comparing the carrying amount of each item of inventory (or group of similar items) with its selling price less costs to complete and sell. If an item of inventory (or group of similar items) is impaired, its carrying amount is reduced to selling price less costs to complete and sell, and an impairment loss is recognised immediately in profit or loss.

If an impairment loss subsequently reverses, the carrying amount of the asset (or group of related assets) is increased to the revised estimate of its recoverable amount (selling price less costs to complete and sell, in the case of inventories), but not in excess of the amount that would have been determined had no impairment loss been recognised for the asset (group of related assets) in prior years. A reversal of an impairment loss is recognised immediately in profit or loss.

**l) Financial liabilities**

Financial liabilities are initially recognised at the transaction price (less transaction costs). Trade payables are obligations on the basis of normal credit terms and do not bear interest. Interest bearing liabilities are subsequently measured at amortised cost using the effective interest method.

**m) Employee benefits - post-employment benefit obligations**

The company and the employees also contribute to the National Social Security Fund (NSSF), a national defined contribution scheme. Contributions are determined by local statute and the Organization's contributions are charged to profit or loss in the year to which they relate.

**Significant accounting policies (Continued)****2 Critical accounting estimates and judgements**

The Organization makes estimates and assumptions that affect the reported amounts of assets and liabilities within the next financial period. Estimates and judgements are continually evaluated and are based on historical experience and other factors, including experience of future events that are believed to be reasonable under the circumstances.

**a) Tangible and intangible assets**

Critical estimates are required in determining the depreciation rates for furniture and fittings, computers, motor vehicles, computer software and office equipment. The management determines these rates of depreciation based on their assessment of the useful lives of the various items of property and equipment.

**b) Inventory valuation**

Inventory property is stated at the lower of cost and net realisable value (NRV). NRV for completed inventory property is assessed by reference to market conditions and prices existing at the reporting date and is determined by the Organization, based on comparable transactions identified by the Organization for properties in the same geographical market serving the same real estate segment. NRV in respect of inventory property under construction is assessed with reference to market prices at the reporting date for similar completed property, less estimated costs to complete construction and an estimate of the time value of money to the date of completion.

**c) Investment Property**

Property held to earn rentals or for capital appreciation or both is classified as investment property. Investment property whose fair value cannot be measured reliably without undue cost or effort is measured at cost less accumulated depreciation and any accumulated impairment losses.

**d) Financial risk management objectives and policies**

The Organization's activities expose it to a variety of financial risks including credit liquidity and changes in market prices of the Organization's products. The Organization's overall risk management programme focuses on unpredictability of changes in the business environment and seeks to minimise the potential adverse effect of such risks on its performance by setting acceptable levels of risk. The Organization does not hedge any risks and has in place policies to ensure that credit is extended to customers with an established credit history.

Notes to the Financial Statements

	Group		Parent-SUK		
	2021 Kshs	2020 Kshs	2021 Kshs	2020 Kshs	
<b>3 Income</b>					
<b>a) Grant and program income</b>					
Fund raising- Program income	16,863,046	3,631,019	16,863,046	3,631,019	
General gifts and donations	2,108,205	1,933,928	2,108,205	1,933,928	
Membership	42,000	6,000	42,000	6,000	
Ministry support from SUCBC	-	-	3,600,000	3,600,000	
Isinya project fund	-	693,032	-	693,032	
	<u>19,013,251</u>	<u>6,263,979</u>	<u>22,613,251</u>	<u>9,863,979</u>	
<b>b) Grants and donations</b>	-	-	17,318,434	-	
<b>c) Rental income</b>	<u>9,105,257</u>	<u>9,257,697</u>	<u>10,939,671</u>	<u>10,261,015</u>	
<b>4 Designated funds</b>					
<b>Year 2021</b>	<b>ANONYMOUS DONOR</b>	<b>TS CARE GERMANY</b>	<b>FOBA</b>	<b>LE AFRICA</b>	<b>Total</b>
	<b>Kshs</b>	<b>Kshs</b>	<b>Kshs</b>	<b>Kshs</b>	<b>Kshs</b>
Balance as at 1 January 2021	-	-	88,594	-	88,594
Receipts during 2021	4,512,722	127,990	-	665,995	5,306,707
<b>Less: Expenditure</b>					
Program expenses	-	-	-	-	-
Capital expenditure	-	-	(88,594)	-	(88,594)
Balance as at 31 December 2021	<u>4,512,722</u>	<u>127,990</u>	<u>-</u>	<u>665,995</u>	<u>5,306,707</u>
<b>Year 2020</b>					
Balance as at 1 January 2020	-	-	88,594	-	88,594
Receipts during 2020	-	-	-	-	-
<b>Less: Expenditure</b>					
Program expenses	-	-	-	-	-
Capital expenditure	-	-	-	-	-
Balance as at 31 December 2020	<u>-</u>	<u>-</u>	<u>88,594</u>	<u>-</u>	<u>88,594</u>
<b>5 Other income</b>					
Boardroom hire and miscellaneous income	158,234	27,500	158,234	27,500	
Interest income	151,198	83,955	-	2,443	
Isinya farm income	841,720	58,225	841,720	58,225	
Unrealized exchange gain	-	52,013	-	20,438	
	<u>1,151,152</u>	<u>221,693</u>	<u>999,954</u>	<u>108,606</u>	
<b>6 Program expenditure</b>					
Program facilitation costs- salaries	5,605,309	4,937,860			
Camping, seminars and rallies expenses	5,341,269	1,910,785			
Program materials	2,109,540	665,500			
Isinya project costs	1,311,092	307,801			
Travel and accommodation	245,850	195,899			
Rent and rates	147,825	146,867			
Motor vehicle running expenses	241,641	136,824			
Editorial expenses	267,220	72,000			
Meetings and conferences	378,250	60,678			
	<u>15,647,996</u>	<u>8,434,214</u>			

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Notes to the Financial Statements (Continued)		Group		Parent-SUK	
		2021 Kshs	2020 Kshs	2021 Kshs	2020 Kshs
<b>7</b>	<b>Gross profit from Trading</b>				
	Sales	58,765,248	25,334,012	-	-
	Cost of goods sold	(27,476,602)	(11,176,974)	-	-
		<u>31,288,646</u>	<u>14,157,038</u>	<u>-</u>	<u>-</u>
<b>8</b>	<b>Establishment Expenses</b>				
	Repairs and maintenance	138,100	358,045	124,935	338,765
	Insurance and licenses	305,554	272,192	209,684	155,969
	Contribution to Scripture Union	-	-	-	-
		<u>443,654</u>	<u>630,237</u>	<u>334,619</u>	<u>494,734</u>
<b>9</b>	<b>Finance charges</b>				
	Interest on short term facility	52,630	72,587	34,449	35,371
	Foreign exchange loss	14,623	-	-	-
		<u>67,253</u>	<u>72,587</u>	<u>34,449</u>	<u>35,371</u>
<b>10</b>	<b>Administration expenses</b>				
	Salaries and wages	12,408,542	10,349,889	6,381,452	4,181,453
	Depreciation	2,319,869	2,549,198	2,081,364	2,245,480
	Rent and rates	1,223,937	2,480,851	50,627	47,000
	Staff welfare and medical	1,615,308	1,842,823	989,711	1,013,264
	Electricity, water, fuel, telephone and postages	1,489,363	1,475,521	896,281	998,113
	Security expenses	900,000	882,000	540,000	540,000
	Freight, delivery and clearing charges	-	487,321	-	487,321
	Travelling and accommodation expenses	215,103	330,499	105,458	95,041
	Audit fees	330,000	330,000	150,000	150,000
	Amortisation	90,667	302,657	-	-
	Management fees	361,784	328,061	361,784	328,061
	Motor vehicle expenses	380,668	273,553	209,780	199,200
	Subscriptions expenses	72,980	273,349	72,980	82,949
	Bank charges	218,830	221,856	103,480	83,487
	Casual wages	-	182,633	-	182,633
	Prior year adjustments (note 24)	-	(100,000)	-	-
	Donations	1,870,970	154,592	70,919	43,592
	Office general expenses	72,172	148,321	72,172	148,321
	AGM and governance meetings	598,717	133,187	539,113	123,947
	Printing and stationery	165,450	123,050	34,918	38,924
	Staff training and retreat	31,200	111,724	20,000	5,024
	Internet expenses	86,174	89,340	86,174	89,340
	Promotional expenses	67,535	82,990	-	-
	Computer expenses	278,391	58,400	119,155	46,400
	Legal fees	-	50,000	-	-
	Balances written off	-	-	-	-
	Accountancy and professional fees	27,000	21,548	3,500	21,548
		<u>24,824,660</u>	<u>23,183,365</u>	<u>12,888,868</u>	<u>11,151,101</u>
<b>11</b>	<b>Operating surplus</b>				
	Operating profit for the year is after charging :-				
	Audit fees	330,000	330,000	150,000	150,000
	Amortisation	90,667	302,657	-	-
	Depreciation	2,319,869	2,549,198	2,081,364	2,245,480
	Staff costs	14,023,851	12,192,711	7,371,163	5,194,717

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Notes to the Financial Statements (Continued)	Group		Parent-SUK	
	2021	2020	2021	2020
12 Taxation	Kshs	Kshs	Kshs	Kshs
<b>a) Tax expense</b>				
Deferred tax	<u>(1,855,808)</u>	<u>(606,893)</u>	<u>-</u>	<u>-</u>
<b>b) Tax reconciliation</b>				
The tax expense for the year differs from the theoretical amount that would result from applying the statutory tax rate of 30% (2020: 25%) to (deficit)/ surplus before tax as follows:				
	2021	2020	2021	2020
	Kshs	Kshs	Kshs	Kshs
Surplus before tax	<u>(7,663,188)</u>	<u>(2,538,571)</u>	<u>-</u>	<u>-</u>
Tax calculated at the statutory rate of 30%/ 25%	(2,298,956)	(634,642.63)	-	-
<b>Tax effect of:</b>				
Expenses not deductible for tax purposes	443,148	27,750	-	-
Prior year under provision	-	-	-	-
Tax credit	<u>(1,855,808)</u>	<u>(606,893)</u>	<u>-</u>	<u>-</u>

**c) Deferred tax**

Deferred tax is calculated using the enacted rate of 30% (2020: 25%). The following are the deferred tax assets (liabilities) recognised by the entity:

Period ended 31st December 2021	At start of year	Credited / (charged) to profit or loss	At end of
Deferred tax asset	Kshs	Kshs	Kshs
Property, plant and equipment	(16,906)	(4,987)	(21,893)
Unrealised exchange gains	9,133	(9,133)	-
Taxable losses	<u>(11,211,920)</u>	<u>(1,841,688)</u>	<u>(13,053,608)</u>
Net deferred tax asset	<u>(11,219,693)</u>	<u>(1,855,808)</u>	<u>(13,075,501)</u>

The deferred tax relates to the results of the Organization's subsidiary, Scripture Union Christian Book Centre.



## Scripture Union of Kenya

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## Notes to the Financial Statements (Continued)

13 Parent Property plant and equipment	Furniture and equipment							Total Kshs
	Year 2021	Freehold land Kshs	Motor vehicles Kshs	Motor cycles Kshs	Computers Kshs	Project Isinya Kshs		
<b>Cost</b>								
At 1 January	303,000	9,742,903	2,153,000	1,895,445	12,016,911	17,654,338	43,765,597	
Additions	-	-	-	-	-	971,855	971,855	
At 31 December	303,000	9,742,903	2,153,000	1,895,445	12,016,911	18,626,193	44,737,452	
<b>Accumulated depreciation</b>								
At 1 January	-	9,203,273	2,113,323	1,804,584	8,323,625	3,226,693	24,671,498	
Charge for the year	-	134,907	9,919	27,258	369,329	1,539,950	2,081,363	
At 31 December	-	9,338,180	2,123,242	1,831,842	8,692,954	4,766,643	26,752,861	
<b>Carrying amount</b>								
At 31 December	303,000	404,723	29,758	63,603	3,323,957	13,859,550	17,984,591	
<b>Year 2020</b>								
<b>Cost</b>								
At 1 January	303,000	9,742,903	2,153,000	1,812,945	12,016,911	11,633,502	37,662,261	
Additions	-	-	-	82,500	-	6,020,836	6,103,336	
At 31 December	303,000	9,742,903	2,153,000	1,895,445	12,016,911	17,654,338	43,765,597	
<b>Accumulated depreciation</b>								
At 1 January	-	9,023,397	2,100,097	1,765,643	7,913,260	1,623,621	22,426,019	
Charge for the year	-	179,876	13,226	38,941	410,365	1,603,072	2,245,479	
At 31 December	-	9,203,273	2,113,323	1,804,584	8,323,625	3,226,693	24,671,498	
<b>Carrying amount</b>								
At 31 December	303,000	539,630	39,677	90,861	3,693,286	14,427,645	19,094,099	

## Scripture Union Christian Book Centre

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## Notes to the Financial Statements (Continued)

Consolidated property 14 plant and equipment Group	Freehold land Kshs	Isinya Project Kshs	Motor vehicles Kshs	Motor cycles Kshs	Computer and Accessories Kshs	Office partition Kshs	Furniture and fittings Kshs	Equipment's Kshs	Total Kshs
<b>Year 2021</b>									
<b>Cost</b>									
At 1 January	303,000	17,654,338	11,217,455	2,153,000	6,270,730	483,199	15,912,500	601,208	54,595,430
Additions	-	971,855	-	-	-	-	-	-	971,855
At 31 December	303,000	18,626,193	11,217,455	2,153,000	6,270,730	483,199	15,912,500	601,208	55,567,285
<b>Accumulated depreciation</b>									
At 1 January	-	3,226,693	10,569,010	2,113,322	5,836,855	389,252	11,345,509	484,901	33,965,542
Charge for the year	-	1,539,950	162,111	9,919	130,163	9,395	456,699	11,631	2,319,868
At 31 December	-	4,766,643	10,731,121	2,123,241	5,967,018	398,647	11,802,208	496,532	36,285,410
<b>Carrying amount</b>									
At 31 December	303,000	13,859,550	486,334	29,759	303,713	84,552	4,110,292	104,676	19,281,875
<b>Year 2020</b>									
<b>Cost</b>									
At 1 January	303,000	11,633,502	11,217,455	2,153,000	6,188,230	483,199	15,912,500	601,208	48,492,094
Additions	-	6,020,836	-	-	82,500	-	-	-	6,103,336
At 31 December	303,000	17,654,338	11,217,455	2,153,000	6,270,730	483,199	15,912,500	601,208	54,595,430
<b>Accumulated depreciation</b>									
At 1 January	-	1,623,621	10,352,862	2,100,096	5,650,909	378,813	10,838,065	471,978	31,416,344
Charge for the year	-	1,603,072	216,148	13,226	185,946	10,439	507,444	12,923	2,549,198
At 31 December	-	3,226,693	10,569,010	2,113,322	5,836,855	389,252	11,345,509	484,901	33,965,542
<b>Carrying amount</b>									
At 31 December	303,000	14,427,645	648,445	39,678	433,875	93,947	4,566,991	116,307	20,629,888

a) The freehold land comprises of property of Isinya, Kajiado County L.R No Kajiado/Kaputei North/2035 measuring 4.05 hectares. The property is under development and has a market value of Kshs 59million is based on a professional valuation undertaken in 2016. The property is carried in the books at a cost of Kshs 303,000

b) Scripture Union of Kenya owns a plot in Eldoret, Uasin Gishu County L.R No. Pioneer/Nigeria Block 1 (EATEC)/11885 measuring 0.39 hectares. The plot was purchased over 15 years ago and the cost has not been established hence it has not been brought into the books. The director's valuation of the plot is Kshs 9million

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Notes to the Financial Statements (Continued)	Group		Parent-SUK	
	2021 Kshs	2020 Kshs	2021 Kshs	2020 Kshs
<b>15 Investment property at cost</b>				
Scripture Union Centre	39,575,772	39,575,772	39,575,772	39,575,772
Investment property relates to the cost of land and building in Hurlingham where Scripture Union of Kenya are based and other units are rented out.				
	Group		Parent-SUK	
	2021 Kshs	2020 Kshs	2021 Kshs	2020 Kshs
<b>16 Intangible assets</b>				
At 1st January	1,773,245	1,548,245	-	-
Additions	122,000	225,000	-	-
At 31 December	1,895,245	1,773,245	-	-
Amortization	1,623,245	1,320,588	-	-
Charge for the year	90,667	302,657	-	-
At 31 December	1,713,912	1,623,245	-	-
Net book value as at 31 December	181,333	150,000	-	-
<b>17 Inventories</b>				
Books and other materials	11,236,938	22,611,757	-	-
<b>18 Trade and other receivables</b>				
Trade receivables	6,022,452	4,006,217	2,010,507	2,177,250
Other receivables	1,355,639	2,885,600	282,179	810,607
	7,378,091	6,891,817	2,292,686	2,987,857
<b>19 Cash and cash equivalents</b>				
Bank balances	31,596,370	3,135,606	25,877,802	531,615
Cash on hand	22,112	47,692	(6,128)	810
	31,618,482	3,183,298	25,871,674	532,425
<b>20 Trade and other payables</b>				
Trade payables	7,354,155	9,894,472	740,447	763,328
Accruals, rent deposits and other payables	11,185,408	10,063,723	2,806,058	4,975,735
	18,539,562	19,958,196	3,546,505	5,739,063
<b>21 Related party balances</b>				
<b>Scripture Union Christian Book Centre</b>				
As at 1 January	-	-	26,899,324	21,340,397
Advanced during the year	-	-	7,266,514	11,556,219
Paid during the year	-	-	(7,681,860)	(5,997,292)
As at 31 December	-	-	26,483,978	26,899,324

**Notes to the Financial Statements (Continued)****21 Related party balances (continued)**

Scripture Union of Kenya is related to Scripture Union Christian Book Centre Limited by common management. Scripture Union Christian Book Centre Limited operates a bookshop at Scripture Union Centre which is owned by Scripture Union of Kenya. Scripture Union of Kenya has also granted Scripture Union Christian Book Centre Limited rights to print and distribute Golden bells.

Scripture Union Christian Book Centre Limited pays rent for the bookshop space and royalty for the rights granted to print and distribute Golden bells.

	Parent-SUK	
	2021 Kshs	2020 Kshs
<b>i) Rent and royalty for the year 2021</b>		
- Rent billed to Scripture Union Christian Book Centre Limited	1,834,414	1,003,319
- Royalty payable to Scripture Union of Kenya	-	3,600,000
	<u>1,834,414</u>	<u>4,603,319</u>
<b>ii) Outstanding balances</b>		
Amounts due from related parties		
- Rent receivable from Scripture Union Christian Book Centre Ltd	3,489,532	3,391,717
- Royalty receivable from Scripture Union Christian Book Centre Ltd	7,200,000	7,200,000
- Other receivables from Scripture Union Christian Book Centre Ltd	15,794,446	16,307,608
	<u>26,483,978</u>	<u>26,899,324</u>

**22 Subsequent Events Review**

The COVID-19 virus pandemic that started spreading in the year 2020 has impacted global economies. The effect of the pandemic on the Company is not measurable for now. The Board of Directors continue to closely monitor this developments as well as government directives with an aim of steering the Company through this period.

**22 Capital Commitments**

The Company has no capital commitments, whether authorised and contracted or authorised and not contracted.

**23 Contingent liability**

The organisation has been involved in a case filed by former employees who were made redundant in 2018 and who are claiming additional pay and benefits totalling Kshs 4,257,000.

The National Governing Council is of the view that the chances of the case succeeding are even and that further disclosures may be prejudicial to the organisation.

**24 Prior year adjustments**

The prior year adjustment relates to prior periods accruals such as restructuring costs, VAT payable and other prior years invalid accounts balances that were written off in the year 2021. Prior year adjustment for 2020 relates invoice for accountancy fees that was posted twice in the year 2019 and was reversed in the year 2020.

Scripture Union of Kenya  
TAX COMPUTATION

Appendix I

	2021 Kshs	2020 Kshs
Loss before tax	(7,663,188)	(2,538,571)
<b>Add Back</b>		
Depreciation	238,505	303,718
Software amortization	90,667	302,657
Donations	1,800,051	111,000
Prior year exchange gain realized	31,575	30,444
	<u>(5,502,390)</u>	<u>(1,790,751)</u>
<b>Less</b>		
Unrealised Exchange Gain	-	(31,575)
Wear and Tear	(208,035)	(256,511)
Software amortization	(72,688)	(56,250)
	<u>(5,783,113)</u>	<u>(2,135,087)</u>
Tax Loss Brought Forward	(37,728,914)	(35,593,827)
Taxable Loss C/F	<u>(43,512,027)</u>	<u>(37,728,914)</u>

	Motor vehicles Kshs 25.00%	Computers and Accessories Kshs 25.00%	Office partition Kshs 10.00%	Furniture and fitting Kshs 10.00%	Equipment Kshs 10.00%	Total Kshs
WDV 1/1/2021	100,445	356,048	79,399	752,690	107,030	1,395,612
	<u>100,445</u>	<u>356,048</u>	<u>79,399</u>	<u>752,690</u>	<u>107,031</u>	<u>1,395,612</u>
W&T	(25,111)	(89,012)	(7,940)	(75,269)	(10,703)	(208,035)
<b>WDV 31/12/2021</b>	<b><u>75,334</u></b>	<b><u>267,036</u></b>	<b><u>71,459</u></b>	<b><u>677,421</u></b>	<b><u>96,327</u></b>	<b><u>1,187,578</u></b>
WDV 1/1/2020	133,927	474,730	88,221	836,322	118,923	1,652,123
	<u>133,927</u>	<u>474,730</u>	<u>88,221</u>	<u>836,322</u>	<u>118,923</u>	<u>1,652,123</u>
W&T	(33,482)	(118,683)	225,000 (8,822)	(83,632)	(11,892)	(256,511)
<b>WDV 31/12/2020</b>	<b><u>100,445</u></b>	<b><u>356,048</u></b>	<b><u>79,399</u></b>	<b><u>752,690</u></b>	<b><u>107,030</u></b>	<b><u>1,395,612</u></b>

Software Amortisation	2021 Kshs 25%	2020 Kshs 25%
WDV at 1st January	168,750	-
Additions	122,000	225,000
	<u>290,750</u>	<u>225,000</u>
Wear and tear	(72,688)	(56,250)
WDV at 31st December	<u>218,063</u>	<u>168,750</u>

## 2022 BUDGET

### Executive summary

- Over the past year 2021, we were fortunate to see an increase in our income compared to the years 2020 and 2019.
- During the year, 45% of the total income consisted of grants and local donations and for this, we are grateful to our givers who continue to support the work that we do. This increase in income enabled us to expand the revenue streams at Isinya and investments interest income from money market.
- The schedule below shows the performance summary for 2020 & 2021 against respective budgets.

### Yr 2022 Proposed Budget

	Yr 2020 Audited	Yr 2020 Approved Adjusted Budget	Yr 2021 Audited Actuals	Yr 2021 Approved Budget	Yr 2022 Proposed Budget
Total Income	20,233,635.84	25,419,041.00	51,871,310.00	44,495,629.00	73,830,854.56
Total Expenditure	(20,115,455.49)	(20,300,690.59)	(28,905,932.00)	(27,462,379.30)	(45,113,425.11)
<b>Operating Surplus/(Deficit)</b>	<b>118,180.35</b>	<b>5,118,350.41</b>	<b>22,965,378.00</b>	<b>17,033,249.70</b>	<b>28,717,429.45</b>

- The 2022 proposed budget assumes an incremental budget basis given that it is mainly funded through grants and donations.
- The proposed total budgeted income is Kes 73.8M which is an increase of 29% from the actual total income of Kes51.7M in 2021.
- Out of this, Kes32.3M is expected from SUCBC as grant from sale of SUK Publications and as such, expected income from grants and donations will form 44% of the total budgeted income.

### Income Summary

	Yr 2020 Audited	Yr 2020 Approved Adjusted Budget	Yr 2021 Unaudited Actuals	Yr 2021 Approved Budget	Yr 2022 Proposed Budget
Designated Funds	1,437,350.21	5,200,000.00	8,799,963.03	5,200,000.00	6,600,000.00
Grant from SUCBC - SUK Publications	-	-	17,318,434.00	17,318,434.00	32,388,272.00
Grants & Donations	1,933,927.78	2,500,000.00	1,980,215.18	4,500,000.00	2,500,000.00
Income from Region Programs	2,886,701.00	3,000,000.00	8,200,073.55	3,000,000.00	11,500,000.00
Interest Income from Money Market fund	-	-	-	-	2,591,061.76
Isinya Farming Income	58,225.00	400,000.00	832,720.00	400,000.00	3,714,000.00
Membership & Other Income	56,380.75	50,000.00	200,234.00	50,000.00	50,000.00
Royalties - SUK Publications	3,600,000.00	3,350,000.00	3,600,000.00	3,600,000.00	3,600,000.00
SU Centre Rent & Service charge	10,261,051.10	10,919,041.00	10,939,670.53	10,427,195.00	10,887,520.80
<b>Total Income</b>	<b>20,233,635.84</b>	<b>25,419,041.00</b>	<b>51,871,310.29</b>	<b>44,495,629.00</b>	<b>73,830,854.56</b>

- The proposed budgeted expenditure is Kes 45.1M. The actual expenditure over the past two years has remained relatively constant. This is because there have not been major changes in staffing or level of program activities.
- For the year 2022, the proposed areas of focus are the two main strategic pillars.
- First is leadership and governance which will involve ensuring competent and performing governance teams, provide functional administrative systems and ensure adequate and sustainable infrastructural and financial resources.
- The second pillar is growing ministry programs which will majorly involve developing and implementing a ministry growth master plan and ensuring efficient ministry approach and delivery.

### Expenditure summary

	Yr 2020 Audited	Yr 2020 Approved Adjusted Budget	Yr 2021 Unaudited Actuals	Yr 2021 Approved Budget	Yr 2022 Proposed Budget
Administration costs	1,441,864.31	1,730,000.00	1,000,556.89	2,355,000.00	1,250,408.82
Capex	-	-	-	-	2,070,000.00
Depreciation	2,245,480.00	2,430,012.00	2,081,364.00	2,103,504.00	2,892,318.00
Establishment Costs	2,369,020.87	2,510,818.59	2,183,311.05	2,324,815.85	2,522,790.00
Finance Costs	35,571.00	36,000.00	34,449.02	50,508.00	173,792.00
Governance Costs	123,982.15	50,000.00	539,112.62	100,000.00	721,000.00
Isinya CRC Projects	-	600,000.00	-	-	2,000,000.00
Isinya Farming Costs	307,801.00	600,000.00	1,311,092.00	250,000.00	1,848,571.18
Program Costs	3,276,525.36	3,000,000.00	10,499,045.59	13,648,555.45	23,497,164.00
Staff Costs	10,315,210.80	9,343,860.00	11,257,000.65	6,629,996.00	8,137,381.11
<b>Total Expenditure</b>	<b>20,115,455.49</b>	<b>20,300,690.59</b>	<b>28,905,931.82</b>	<b>27,462,379.30</b>	<b>45,113,425.11</b>

### Assumptions:

As the proposed budget is heavily funded by grants and donations, the assumption is that the business environment continues to improve and recover from the effects of the pandemic. This being an election year, we continue to pray for stability in the business environment.

**SCRIPTURE UNION OF KENYA**

**BUDGET FOR YEAR 2022**

	<b>2022 Budget (with enhanced plans)</b>	<b>2022 Budget</b>	<b>2021 ACTUALS</b>	<b>2021 Budget</b>	<b>2020 ACTUALS</b>	<b>ADJUSTED 2020 BUDGET</b>	<b>2020 BUDGET</b>
	AMOUNT	AMOUNT	AMOUNT	AMOUNT	AMOUNT	AMOUNT	AMOUNT

**INCOME REGIONS**

Program Income	11,500,000.00	10,000,000.00	8,358,307.55	3,000,000.00	2,886,701.00	650,268.10	12,443,000.00
<b><u>SUB TOTAL</u></b>	<b><u>11,500,000.00</u></b>	<b><u>10,000,000.00</u></b>	<b><u>8,358,307.55</u></b>	<b><u>3,000,000.00</u></b>	<b><u>2,886,701.00</u></b>	<b><u>650,268.10</u></b>	<b><u>12,443,000.00</u></b>

**INCOME NATIONAL OFFICE**

Donations By Churches / Partnerships	1,500,000.00	1,500,000.00	1,119,545.93	1,500,000.00	946,641.22	800,000.00	1,500,000.00
Donations By Individuals	1,000,000.00	1,000,000.00	860,669.25	3,000,000.00	987,286.56	800,000.00	1,000,000.00
Membership Subscriptions	50,000.00	50,000.00	42,000.00	50,000.00	6,000.00	50,000.00	50,000.00
Designated Funds	4,600,000.00	5,700,000.00	8,125,007.72	3,200,000.00	744,318.30	2,750,000.00	6,500,000.00
Scripture & Material Engagement - Royalties from SUCBC	3,600,000.00	3,600,000.00	3,600,000.00	3,600,000.00	3,600,000.00	3,000,000.00	3,600,000.00
SU Centre Rent	8,367,532.80	8,367,532.80	8,357,906.55	7,962,864.00	7,715,053.10	6,562,955.30	9,454,710.59
SU Centre Service Charge	2,519,988.00	2,519,988.00	2,581,764.00	2,464,331.00	2,545,962.00	2,464,331.16	2,464,331.16
Designated Funds - Receipts on behalf of others (LE)	-		665,955.00	-	-	-	200,000.00
Interest Income from Money Market fund	2,591,061.76	2,591,061.76		-	50,380.75	-	-
Isinya Farm	3,714,000.00	3,714,000.00	832,720.00	400,000.00	58,225.00	400,000.00	400,000.00
Designated CRC Isinya	2,000,000.00	2,000,000.00	9,000.00	2,000,000.00	693,031.91	600,000.00	10,600,000.00
<b><u>SUB TOTAL</u></b>	<b><u>29,942,582.56</u></b>	<b><u>31,042,582.56</u></b>	<b><u>26,194,568.45</u></b>	<b><u>24,177,195.00</u></b>	<b><u>17,346,898.84</u></b>	<b><u>17,427,286.46</u></b>	<b><u>35,769,041.75</u></b>
<b><u>Total Programme Income</u></b>	<b><u>41,442,582.56</u></b>	<b><u>41,042,582.56</u></b>	<b><u>34,552,876.00</u></b>	<b><u>27,177,195.00</u></b>	<b><u>20,233,599.84</u></b>	<b><u>18,077,554.56</u></b>	<b><u>48,212,041.75</u></b>

**INCOME NATIONAL OFFICE**

Scripture & Material Engagement -SUK Publications	32,388,272.00	32,388,272.00	17,318,434.00	17,318,434.00	-		
<b><u>SUB TOTAL</u></b>	<b><u>32,388,272.00</u></b>	<b><u>32,388,272.00</u></b>	<b><u>17,318,434.00</u></b>	<b><u>17,318,434.00</u></b>			
<b><u>TOTAL INCOME</u></b>	<b><u>73,830,854.56</u></b>	<b><u>73,430,854.56</u></b>	<b><u>51,871,310.00</u></b>	<b><u>44,495,629.00</u></b>	<b><u>20,233,599.84</u></b>	<b><u>18,077,554.56</u></b>	<b><u>48,212,041.75</u></b>

**EXPENDITURE**

**Staff Costs**

Salaries and Wages - Admin Staff	6,297,772.00	5,395,116.00	6,381,451.79	5,799,996.00	4,364,086.64	3,982,327.00	5,395,116.00
Staff Welfare and Medical	1,839,609.11	1,190,335.31	944,710.56	830,000.00	1,013,263.80	843,860.00	843,860.00
<b><u>Subtotal</u></b>	<b><u>8,137,381.11</u></b>	<b><u>6,585,451.31</u></b>	<b><u>7,326,162.35</u></b>	<b><u>6,629,996.00</u></b>	<b><u>5,377,350.44</u></b>	<b><u>4,826,187.00</u></b>	<b><u>6,238,976.00</u></b>

**Programme Cost**

Program Facilitation Costs - staff salaries	9,552,344.00	6,426,719.00	4,785,838.30	4,500,000.00	4,937,859.55	4,517,673.00	7,104,884.00
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Staff training and retreat	244,000.00	100,000.00	20,000.00	100,000.00	5,024.40	100,000.00	100,000.00
Subscriptions	154,540.08	91,954.62	72,979.86	48,555.45	82,949.45	20,000.00	50,000.00
Seminars, camps, trainings & designated programmes	13,700,820.00	10,468,165.00	9,551,065.73	9,000,000.00	3,188,551.51	600,000.00	12,000,000.00
<b>Subtotal</b>	<b><u>23,497,164.00</u></b>	<b><u>17,086,838.62</u></b>	<b><u>14,429,883.89</u></b>	<b><u>13,648,555.45</u></b>	<b><u>8,214,384.91</u></b>	<b><u>5,237,673.00</u></b>	<b><u>19,254,884.00</u></b>
<b>Administration</b>							
Freight, delivery and clearing charges (FCBH)	-	-	-	1,200,000.00	487,321.31	750,000.00	1,200,000.00
Bank charges	130,385.93	130,385.93	103,480.90	55,000.00	83,487.00	100,000.00	200,000.00
Office General Expenses	293,871.65	293,871.65	253,380.04	250,000.00	205,049.00	250,000.00	700,000.00
Printing and Stationery	46,091.76	46,091.76	34,918.00	100,000.00	38,924.00	50,000.00	200,000.00
Rent							
Audit Fees	150,000.00	150,000.00	150,000.00	200,000.00	150,000.00	200,000.00	200,000.00
Accountancy fees	3,500.00	3,500.00	3,500.00	-	21,548.00	-	-
Donations	89,357.94	89,357.94	70,919.00	50,000.00	43,595.00	50,000.00	120,000.00
Equipment repairs	159,129.45	159,129.45	88,405.25	200,000.00	46,400.00	100,000.00	200,000.00
Vehicle Running costs	264,322.80	264,322.80	209,780.00	200,000.00	199,200.00	100,000.00	250,000.00
Internet Costs	113,749.28	113,749.28	86,173.70	100,000.00	89,340.00	100,000.00	
<b>Subtotal</b>	<b><u>1,250,408.82</u></b>	<b><u>1,250,408.82</u></b>	<b><u>1,000,556.89</u></b>	<b><u>2,355,000.00</u></b>	<b><u>1,364,864.31</u></b>	<b><u>1,700,000.00</u></b>	<b><u>3,070,000.00</u></b>
<b>Establishment</b>							
Electricity, generator fuel, telephone and postages	1,067,884.38	1,067,884.38	809,003.32	975,000.00	998,113.00	1,000,000.00	1,400,000.00
Water	123,491.34	123,491.34	98,009.00	60,000.00	58,725.00	200,000.00	200,000.00
SU Centre repairs and maintenance	143,896.28	143,896.28	114,203.40	250,000.00	332,602.83	280,000.00	250,000.00
Land Rates Costs	63,790.02	63,790.02	50,627.00	47,000.00	47,000.00		
Licences and Permits	100,000.00	100,000.00	85,000.00	30,000.00	30,000.00		
Security	540,000.00	540,000.00	540,000.00	540,000.00	540,000.00	540,000.00	720,000.00
Insurance	157,101.84	157,101.84	124,684.00	110,000.00	111,519.00	150,000.00	150,000.00
SU Centre Management Fee	326,625.62	326,625.62	361,784.33	312,815.85	328,061.00	270,818.59	357,571.25
CCTV Installation						100,000.00	100,000.00
<b>Subtotal</b>	<b><u>2,522,789.49</u></b>	<b><u>2,522,789.49</u></b>	<b><u>2,183,311.05</u></b>	<b><u>2,324,815.85</u></b>	<b><u>2,446,020.83</u></b>	<b><u>2,540,818.59</u></b>	<b><u>3,177,571.25</u></b>
<b>Isinya Farm expenses</b>							
Other	199,071.18	199,071.18	157,993.00	250,000.00	307,801.00	200,000.00	
Herbs farming	1,649,500.00	1,649,500.00	1,153,099.00	-	-	-	
	<b><u>1,848,571.18</u></b>	<b><u>1,848,571.18</u></b>	<b><u>1,311,092.00</u></b>	<b><u>250,000.00</u></b>	<b><u>307,801.00</u></b>	<b><u>200,000.00</u></b>	<b><u>-</u></b>
<b>Finance Costs</b>							
Interest expense	173,792.00	43,405.77	34,449.02	50,508.00	35,571.00	65,000.00	65,000.00
<b>Subtotal</b>	<b><u>173,792.00</u></b>	<b><u>43,405.77</u></b>	<b><u>34,449.02</u></b>	<b><u>50,508.00</u></b>	<b><u>35,571.00</u></b>	<b><u>65,000.00</u></b>	<b><u>65,000.00</u></b>
<b>CAPEX</b>							
Motor Vehicle for DD office	1,000,000.00	1,000,000.00	-	-	-	-	1,000,000.00
ICT System	250,000.00						
Staff Laptops	320,000.00	320,000.00			-		
Greenhouses for herbs	500,000.00	500,000.00					
<b>Subtotal</b>	<b><u>2,070,000.00</u></b>	<b><u>1,820,000.00</u></b>	<b><u>=</u></b>	<b><u>=</u></b>	<b><u>=</u></b>	<b><u>=</u></b>	<b><u>1,000,000.00</u></b>

<b>Governance Cost</b>							
AGM/Governance Meetings/Induction	721,000.00	679,281.90	539,112.62	100,000.00	123,947.00	50,000.00	200,000.00
Strategic Plan formulation							
<b>Subtotal</b>	<b>721,000.00</b>	<b>679,281.90</b>	<b>539,112.62</b>	<b>100,000.00</b>	<b>123,947.00</b>	<b>50,000.00</b>	<b>200,000.00</b>
<b>Designated Cost CRC</b>							
Isinya Project	2,000,000.00	2,000,000.00	-	-	-	600,000.00	10,600,000.00
<b>Subtotal</b>	<b>2,000,000.00</b>	<b>2,000,000.00</b>	<b>=</b>	<b>=</b>	<b>=</b>	<b>600,000.00</b>	<b>10,600,000.00</b>
<b>Depreciation</b>	<b>2,892,318.00</b>	<b>2,892,318.00</b>	<b>2,081,364.00</b>	<b>2,103,504.00</b>	<b>2,245,480.00</b>	<b>2,430,012.00</b>	<b>2,430,012.00</b>
<b>SUBTOTAL HEADOFFICE</b>	<b>45,113,424.60</b>	<b>36,729,065.08</b>	<b>28,905,931.82</b>	<b>27,462,379.30</b>	<b>20,115,419.49</b>	<b>17,649,690.59</b>	<b>46,036,443.25</b>
<b>SURPLUS/DEFICT</b>	<b>28,717,429.96</b>	<b>36,701,789.48</b>	<b>22,965,378.18</b>	<b>17,033,249.70</b>	<b>118,180.35</b>	<b>427,863.97</b>	<b>2,175,598.50</b>

**Designated Funds - Programme work**

FCBH		400,000.00
Hanson Young Trust		500,000.00
TS Care	8,113,424.60	500,000.00
Co-workers		1,200,000.00
Tearfund		2,000,000.00
<b>Subtotal</b>		<b>4,600,000.00</b>

## MINUTES OF THE 51<sup>ST</sup> AGM

HELD VIRTUALLY ON ZOOM ON SATURDAY 27<sup>TH</sup> MARCH 2021, 10.00AM-12.30PM

### Present

	<b>Name</b>	<b>Designation</b>
1.	Dr. Reuben Nzuki	NGC Chairman
2.	Mrs. Nancy Kahuthia	NGC Secretary
3.	Mr. Joseph Gichuki	Honorary Treasurer
4.	Ms. Christina Were	NGC member
5.	Mr. Fredrick Kinyua	Chairman, SUCBC Board
6.	Mr. Harun Kabiru	Chairman, South Rift Region
7.	Mr. Michael Ngure	Chairman, Coast Region
8.	Mr. James Thuo	Chairman, North Rift Region
9.	Rev. Joshua Ombok	Chairman, Lake Region
10.	Ms. Naomi Mwaniki	SUCBC Board
11.	Rev. James Wanjau	Trustee
12.	Canon Mica Amukobole	Trustee
13.	Mrs. Tabitha Wanjau	Life Member
14.	Mr. Joel Sigu	AGM Member
15.	Rev. Ishmael Gitogo	Editor, Kikuyu Notes
16.	Pastor Jane Ndanu	Editor, Kikamba Notes
17.	Mr. Stephen Oloo	Editor, Luo Notes
18.	Pastor William Koskey	Editor, Kalenjin Notes
19.	Ms. Roselyn Katungo	Committee Member, North Rift
20.	Mrs. Mary Ichangi	Writer, Kikuyu Notes
21.	Ms. Antonate Tanui Jelagat	Volunteer, North Rift
22.	Mrs. Gladys Maina	Treasurer, South Rift Region
23.	Mr. John Ng'ang'a	Vice Chairman, South Rift Region
24.	Mrs. Jane Miano	Life member
25.	Mr. Walter Aoko	Life Member
26.	Mrs. Belinda Mwangecho	Bible Club Patron, Coast
27.	Mrs. Mary Njoroge	Writer, Kikuyu Daily Guide
28.	Mr. Minjire Waithanji	Life member
29.	Mr. Alex Mbuyu	Chairman, Nairobi Metropolitan
30.	Rt. Rev. (Rtd.) John Mahia-ini	Writer, Kikuyu Daily Guide
31.	Mrs. Mahia-ini	Life Member
32.	Mr. Morris Opati	Life Member
33.	Mr. Gitau Mburu	Member
34.	Elizabeth Orwa	Member, Lake Region
35.	Njue Njeru	Member, Eastern
36.	Lucy Muturi	Member/Kikuyu Writer
37.	RCG Gatundu (not identified by name)	
38.	Mrs. Rosemary Muhenje	Staff
39.	Ms. Jacinta Kanda	Staff
40.	Mr. Shem Kalafa	Staff
41.	Mr. Jared Omollo	Staff
42.	Pastor David Chiko	Staff
43.	Mr. Bright Ngure	Staff

44.	Captain Joyce Mwangi	Staff
45.	Mr. Ken Mwenda	Staff
46.	Rev. Paul Muoki	Staff
47.	Ms. Christine Odiero	Staff
48.	Mr. John Mwangi	Staff
49.	Rev. Jared Kataka	Staff
50.	Mr. King'ori Muito	General Manager, SUCBC
51.	Mr. Ephraim Meso	Staff
52.	Mr. Daniel Karanu	Staff

### **Absent with Apology**

1. Bishop Emeritus Henry Kathii
2. Rev. David Gichung'wa
3. Prof. Miriam Gichung'wa
4. Rev. Richard Mutiso
5. Mr. Caleb Kahuthia
6. Rev. Dr. Sammy Muthini
7. Rev. John Mwangi
8. Ms. Esther Mbiyu
9. Mrs. Jane Mambo
10. Ms. Cecelia
11. Ms. Leah Waweru
12. Mrs. Nyambura Musyimi
13. Mr. Samuel Guamba
14. Mr. Thomas Amata
15. Mr. Eric Mirangi
16. Ms. Mueni Mutuku
17. Rev. Samuel Ndunda
18. Pastor Benjamin Makoma

### **Agenda**

1. Opening prayer and devotional
2. Affirmation of SUK Doctrinal Basis
3. Introductions and receiving apologies
4. Adoption of the Agenda
5. Reports
  - a. SUK National Governing Council (NGC) Chairman
  - b. National Director
6. Presentation of 2020 Audited Financial Statements
7. Presentation of 2021 Budget
8. Elections and Notifications: · NGC Members · SUCBC Members Auditors
9. Confirmation of previous minutes and matters arising
10. A.O.B

To transact any other business which may be properly transacted at an Annual General Meeting, notice of which should have been given seven (7) days before the date of the AGM.

### **Min 01/03/021: Preliminaries**

#### **Opening Prayer**

The meeting opened at 10.00am with a word of prayer from Pastor Jane Ndanu, followed by a session of online singing. The chairman welcomed all participants and invited Christina Were to lead devotion.

### ***Devotional by Christina Were***

1. She invited members to express in writing on the chat wall some of the thoughts and emotions experienced during this pandemic period:  
**Responses:** Anxious, uncertain, a call to creativity, hopeful, need to prepare for eternity, disappointed that I am locked away from my family, sad that my choir has been sent home by the latest announcement, trusting in God more, a time to seek the Lord more, we need spiritual revelation now, anxious about the future, confused, etc.
2. Taking cognizance of the loss, challenges, disruptions and emotions that COVID-19 pandemic has caused at global, national and individual level, she exhorted the members to:
  - a. be honest and broken before God by embracing humility (1 Peter 5:6-7) so that He can strengthen us. It is humility to tell God that I am lost; I need your help, I need your grace;
  - b. approach God's throne of grace with confidence, so that we may receive mercy and find grace to help us in our time of need (Heb.4:16). We indeed are in a time of need.
  - c. allow God to do His work uninterrupted (Lamentations 3:1-18) and experience the hope that God's afflictions bring (Lamentations 3:19-66)
  - d. be real before the Lord. He cares for each one of us.

### ***Introductions and receiving of apologies***

Daniel Karanu introduced member/participants present as follows: Trustees, NGC Members, SUCBC Board, Regional/County Committees, Editors, Writers, Members, Volunteers, Partners, Bible Club teachers and Staff.

The AGM Auditors were in attendance.

### **Min 02/03/021: Adoption of the Agenda**

The chairman presented the agenda. This was adopted by proposal from Kimathi and seconded by Pastor Jane Ndanu.

### **Min 03/03/021: Scripture Union of Kenya Statement of Belief and SUK Anthem**

Members affirmed the SUK Statement of Belief by unanimously responding "Yes We Believe" at the full reading of the statement by Daniel Karanu. Immediately after, members sang the SUK Anthem.

### **Min 04/03/021: Reports**

#### ***NGC Chairman – Dr. Reuben Nzuki***

Dr. Nzuki, took the members through his report. The following are the highlights:

1. Preliminaries
  - a. A word of welcome to the 51st SUK AGM, remarking that notice of the AGM was sent on 3rd March 2011 and by the time stipulated by the Constitution, no AOB was received.
  - b. Informed members that the decision to hold the AGM online was made by the NGC in its 1st Quarter meeting of 26th February 2021.
  - c. Acknowledged our allegiance to God for his grace and providence which saw us through a very challenging 2020 occasioned by the Coronavirus Pandemic. He noted that 2020 will go down in history as the year that presented unprecedented challenges globally.
  - d. He conveyed condolences and prayers to all those in SUK's network who have lost loved ones due to COVID and other illness and for all those who are unwell, observing that Kenya was in the third wave of the pandemic. He urged all to be extra vigilant, take care of ourselves and those in our networks and pray without ceasing.
  - e. Appreciated the AGM members for their dedicated commitment, prayer and financial support to the ministry and for attending the AGM.
2. Strategic Direction: he informed members that:

- a. SUK has fully transitioned to the new strategic direction. The vision, mission, core values and priority areas remain unchanged.
  - b. the Secretariat is giving optimal attention to **REAM** – the four ministry *strategic areas*, namely, *Resourcing, Equipping, Advocating and Mentoring*.
3. Disaster and Risk Reduction
- a. C -19 negatively impacted on our 2020 plans and budgets as reported in the last AGM
  - b. Noted the implications of C-19 to SU global & Kenya in terms of diminished ministry due to shutdown/restrictions of schools and churches, loss of income from programme activities, diminished donations and grants, salary cuts/unpaid leave/laying off of staff. Consequently, SUK is rethinking new ways of doing ministry (Secretary's report)
  - c. Interventions for SUK included, adjusted budgets, instituting salary cuts, reviewed ministry engagements with the digital platform becoming an integral part of work, explored and gave attention to emerging areas of ministry such as home based discipleship, mental health, domestic violence and teenage pregnancies
4. Communication, Resources and Funds Development
- a. Appreciating that resources are a critical success factor of any organization, the NGC:
    - i. has established a Nominations Committee to spearhead recruitment and nomination of Trustees, governance teams and SUK members.
    - ii. applauds the efforts of management to provide information packs on what, why and how one can support the ministry. I encourage all AGM members as follows:
      1. To read the information pack which is on our social media platforms;
      2. Those who are not Life Members to renew their memberships (annually) at a cost of Kes 2,400;
      3. All members to commit to a certain amount of financial support. This will aid secretariat in planning;
      4. All members to be champions of recruiting members.
  - b. Other fundraising efforts will continue to be engaged with a particular focus on the business arm of SUK, SUCBC.
5. SU Global
- a. SUK has continued to remain looped into the SU Global network. Among other engagements, we participated in the General Assembly in November 2020.
  - b. SUK continues to be part of the vibrant engagement with the Eastern Africa Community Group. Among others, the management benefited from a professional training on Fundraising by Flagship Academy that was provided free of charge through the Community Group Ministry Director, Tony Nzanzah.
6. Trustees
- a. We thank God for the dedicated service of our Trustees namely Bishop (Emeritus) Henry Kathii, Rev. Canon Mica Amukobole, Rev. James Wanjau, Rev. Johnson Muchira and Major (Rtd.) John Seii. Some of the trustees have indicated desire to retire. This matter will be given attention this calendar year.
  - b. The AGM is informed that Pastor Mary Mumo and Mrs. Nancy Gachoka who both have previously served in the NGC have been appointed as Trustees. This brings the number of Trustees to seven (7)
7. Governance
- a. NGC Held all her statutory meetings as scheduled in the year under review.
  - b. The term of the NGC chair, Dr. Reuben Nzuki is coming to an end on 31<sup>st</sup> May 2021.  
**Seeking for ratification:** Appoint Christina Were as NGC chair effective 1<sup>st</sup> June 2021. Christina has served in NGC for the last five (5) years. She is committed to the Lordship of Jesus Christ and has a wealth of experience in governance  
**Ratification granted as proposed by Joseph Gichuki and seconded by Pastor Jane Ndanu**

- c. The term of the Honorary Treasurer, Mr. Joseph Gichuki, is coming to an end on 31st May 2021.

**Seeking for ratification:** Grant Joe Gichuki special extension of one term of three years This is based on the need for the Honorary Treasurer to support SUCBC navigate the changes effected by the new strategic plan and ensure stability for SUK during this difficult economic times

**Ratification granted as proposed by Gitau Mburu and seconded by Mary Ichangi**

- d. There will be transition for three other NGC members in the course of the year. AGM Members will be notified of the vacant positions in due course and invited to propose names for replacement.

**Ratification granted as proposed by Christina Were and seconded by Mary Ichangi**

8. SUCBC:

**Seeking for ratification:** Members of SUCBC AGM with the addition of Naomi Mwaniki to continue serving for another year.

**Ratification granted as proposed by Pastor Jane Ndanu and seconded by Joseph Gichuki**

**SUCBC Chairman – Mr. Fred Kinyua**

- a. 2020 began with great promise as the Board and Management team set out with renewed vigor to realize a sustainable and profitable SUCBC. However, the advent of Covid-19 in Kenya dramatically changed the operating environment especially due to;
- i. shorter working hours due to curfew restrictions,
  - ii. increased fares and waiting times for staff using public transport,
  - iii. cancellation of events and activities by Churches and schools where sales are realised directly through Bible Reading Promotions or through SUK ministry engagements,
  - iv. fewer sales as customers remained at home in observance of the ‘work from home’ directives and others stopped their operations all together,
  - v. constrained supplies as suppliers closed operations or reduced their capacity.
- b. Mitigating the Impact of Covid-19: In response, the Board and management engaged various key stakeholders to develop strategies and interventions which included;
- i. Engagement with Staff Team: a special commendation to our staff team, who elected to keep the bookshops open by adopting a shift system. We are thankful to God that none of our staff team members contracted the virus.
  - ii. Review of Business Operations: This included;
    1. Mid-year revision of the budget that aligned projections with operating realities.
    2. Closure of the Nakuru Bookshop to conserve cash flows arising from prolonged unprofitability.
    3. Salary reductions for staff team.
    4. Negotiations with suppliers and creditors for enhanced credit terms and repayment holidays.
    5. Enhanced sales of old stock and debt collection to generate cash for operations.
- c. Strengthening the Capacity of the Company to Deliver. The Company undertook several activities to enhance its capacity
- i. Formulation of a Risk Management Policy
  - ii. Addition to the Board of Mrs. Naomi Wangari, who brings legal expertise in real estate and finance.
- d. Update on SUCBC Labour Dispute: SUCBC is presently involved in two matters, both ongoing and relating to labour disputes arising from the 2017 business reorganization process. We are monitoring both matters and invite your prayers for closure.
- e. 2021 Plans: the following have been earmarked as key activities

- i. Strategic Plan Implementation with key focus on SUCBC meeting its mission of “...providing infrastructural and financial resources to SUK and its ministries.” In particular,
  1. initiation of select projects at Hurlingham and Isinya,
  2. evolving the current bookshops into a diversified retail operation
- ii. Rebranding SUCBC to Scripture Union Enterprises Limited as part of the above process

## **NGC Secretary & National Director – Mrs. Nancy Kahuthia**

### **Preamble**

1. Appreciation and acknowledgements:
  - a. to the goodness and mercies of God without who we would have been “swallowed alive” by the invisible enemy, the novel Pandemic, COVID-19 and its impact. We thank Him for his care and providence.
  - b. we sorrow with many who have lost loved ones, experienced sickness, lost sources of livelihoods among many other challenges. With the uncertainties of how long the pandemic will persist, we must continue to cast our eyes upon the hills, for our help can only come from Him alone (Ps. 121).
  - c. for the wise and committed leadership of the National Governing Council and SUCBC Board. This is one of those times that leaderships have been challenged to lead wisely and from the front.
  - d. we applaud the AGM members for their concerns, moral and prayer support. We have felt and appreciated your presence. Thanks to those who have joined us in the different forums or/and given their finances either by renewing their membership and/or making donations. God is not unjust and will reward your service of love in this life and in the life to come.

### **Looking Back: 2020**

2. Plans for the year were hit with disruptions;
  - a. Inability to implement the 10 Milestones set for the year
  - b. Negative impact of SUK Platforms including closure of the school and churches which are our primary spaces of ministry. This demanded that we modify, shelve or adjust to new ways and approaches of executing our plans;
  - c. setbacks in the distribution and sale of SUK productions as well as fund/friend-raising.
3. Adjustments – we
  - a. reviewed/updated/developed policy and procedures documents and resources for ministry
  - b. held Virtual Engagements that brought together 7,122 participants (Zoom & Facebook) where we built capacity, had fellowships and meetings with our volunteers and partners in the school and church ministry
  - c. trained our eyes on REAM – the four (4) priority areas
  - d. intentionally prioritized staff wellbeing by:
    - i. implementing a stay-and-work-from-home arrangement
    - ii. creating a support system through virtual fellowships and debriefing forums
    - iii. providing appropriate training and capacity enhancement, e.g. Trauma Healing by BSK, Child Protection by both SUI and World Vision Kenya, Risk Management by Christina Were, Financial Management by Joe Gichuki, Disaster and Risk Reduction by Dr. Reuben Nzuki, among others.
  - e. explored and ventured into new programmatic areas
    - i. Mental Health & Wellness Programme
    - ii. Exploring other areas like Gender Based Violence and HIV Aids
    - iii. Meeting Social Needs – in collaboration with a volunteer in Nairobi (Evans Mikel) by providing meals and sanitary towels in Kibra



- f. remained part of the SUI global family and active in the Eastern Africa Community Group.
4. Partnerships:
    - a. Most partnerships scaled down significantly or completely as they themselves grappled with the realities of COVID-19.
    - b. However, we managed to maintain contact with majority through fellowships, trainings, updates and prayers.
  5. Personnel Matters
    - a. All staff undertook a salary cut between June to December;
    - b. We celebrate and rejoice with the families of Ken Mwenda, and John Mwangi who received new babies in the course of the year.

**Looking Ahead: Year 2021**

6. Implementing the four (4) Priorities Areas as articulated above
7. Rolling out the Mental Health and Wellness program, under the auspices of **“It is Okay not to be Okay”**
  - a. Already, we have published copies of the training manual with support from Tear Fund Kenya.
  - b. We wish to thank Dr. Asasta, the SUK Metropolitan Chair, for providing professional leadership in the development of the resources.
8. Gender Based Violence, HIV & AIDS and Youth and sexuality: we are giving attention to these areas and there are possibilities that these new areas can revitalize vibrant partnerships with new or traditional partners.
9. Online Presence: we shall work towards optimizing the online platform by availing user-friendly resources

**Human Resource**

10. A focus on the Staff Well Being: creating support system in terms of fellowships, debriefing forums and appropriate training

**Important Calendar Dates**

<b>Activity</b>	<b>Dates</b>
Joint Governance Breakfast	13 <sup>th</sup> February
NGC Meetings	Q1 – 13 <sup>th</sup> February Q2 – 5 <sup>th</sup> June Q3 – 4 <sup>th</sup> September Q4 – 27 <sup>th</sup> November
Prayer and Fasting (Quarterly)	Q1 – 8-12 February Q2 – 10-14 May Q3 – 9-13 August Q4 – 8-12 November
AGM	27 <sup>th</sup> March
Children Camp at CRC-Isinya	To be determined by COVID-Status
Camping Facility Launch at Isinya & Fundraiser for Phase IB (hostels for adults)	To be determined by COVID-Status
Senior Management Meetings	13 <sup>th</sup> – 14 <sup>th</sup> Jan 31 <sup>st</sup> Mar - 1 <sup>st</sup> April 30 <sup>th</sup> June - 1 <sup>st</sup> July 7 <sup>th</sup> - 8 <sup>th</sup> October
Partners’ fellowship – online Thanksgiving Dinner – Physical	10 <sup>th</sup> July 4 <sup>th</sup> December

**Adoption of reports**

The reports of the NGC and SUCBC Chairs and the NGC Secretary were adopted by proposal from James Thuo and seconded by Belinda

**Comments and Questions**

1. Pastor Jane Ndanu expressed gratitude for the reports presented. She thanked the Management for the projections for the year. She observed that the issues raised touching on support for children should be handled without delay given the negative impact of C-19.
2. Joel Sigu appreciated the reports and proposed that the AGM adopt them.
3. RCG Gatundu sought to know the following:
  - a. What is the position regarding staff remuneration and medical expenses currently?
  - b. In light of the fresh lockdown what mitigation measures are practicable so as not to maintain staff? (sic)

**Response:** SUK will maintain the status quo as at the time of the AGM. All the income streams were affected including rent. There was hope of attracting some donor funding around some of the new programs so as to keep the staff on the project funds. **Action: Management**

4. Are there plans to recruit a staff for the Eastern office and re-open the office at Machakos which was closed as a result of the exit of the former staff?
 

**Response:** This situation was occasioned by exit of the staff as well the pandemic situation. Nevertheless, some bit of work was still continuing through the Bible Club teachers. The office gave a commitment to engage with the Committee so as to explore the best way to mitigate this current situation. This is not specific only to Eastern but to several other regions, which closed offices due to financial constraints. Let us keep this in prayer.

**Min 05/03/021: Financial Reports, Statement and Budget**

Mr. Gichuki presented the following set of reports to the members:

1. The Auditor's report
2. Financial Report and Statements
3. 2021 Budget Statement

**Comments and Questions**

1. The Budget was approved by the NGC on the 24<sup>th</sup> November, hence, is presented to the AGM for ratification.
2. With the financial situation as it is and salary cut, is it right to buy a vehicle for the deputy director?

**Response:** SUK is not prioritizing a vehicle for the deputy director. However, for budgeting purpose, that provision is made, just like we have made provisions for all other items by faith.

**Adoption of report**

The report was adopted by a proposal made by Joel Sigu and seconded by Minjire Waithanji

**Min 06/03/021: Elections and Notifications****Auditors**

The treasurer moved the motion for the reappointment of the MGK Associates as the auditors for the 2021 financial year. They have audited the accounts for 3 years and have done a good work. He proposed that they are given 2 more years.

***This motion was adopted as proposed by Pastor Jane Ndanu and seconded by Alex Mbuyu.***

**Governance Members**

Appointments of Trustees, NGC Chairperson, NGC Members and SUCBC Board Members were ratified during the NGC Chairperson’s report.

**Questions & Responses:**

- i. Timothy Ochuka sought to know if the appointment of Trustees require AGM approval before they assume office?

**Response:**

- The practice has been that NGC plays a critical role in identifying the Board of Trustees and brings such appointments to the AGM for ratification. Notices are also given for members to give their input in terms of proposals.

***Ratification: The appointment of Pastor Mary Mumo and Mrs. Nancy Gachoka to the Board of Trustees was ratified through proposal by John Ng’ang’a and seconded by Joel Sigu.***

- ii. Does the rebranding of SUCBC to SU Enterprises require AGM approval?

**Response:**

- this matter was brought to the SUK AGM in 2019 where the name ‘Taa Ltd’ was proposed. A search with Registrar of Companies revealed that the name had already been taken.
- SUCBC Board considered an alternative name which would have a strong relationship with Scripture Union. That is why SU Enterprises was adopted.
- The Board is therefore bringing this matter to the AGM for information

**Min 07/03/021: Previous Minutes and Matters Arising**

1. The Secretary presented the minutes. They were confirmed as a true recording of the 51<sup>st</sup> AGM by Joel Sigu and seconded by John Ng’ang’a.
2. The following were the matters arising from the 50<sup>th</sup> AGM.

<b>Min.</b>	<b>Action</b>	<b>Progress</b>
Min.4/August 2020: Chairman & ND’s reports	Prioritize family ministry	Work in progress: Several resources have/ will be developed to facilitate healthy families
	Prioritize engagement	engagements with: <ul style="list-style-type: none"> <li>• Pastors fellowships</li> <li>• Bible reading promotions</li> <li>• Sunday Schools/Mental Health</li> </ul>
	Give attention to vulnerable children such as those in informal settlements	A few of our volunteers led by Evans Mikel spearheaded distribution of food and sanitary pads. We applaud these efforts
Min.5/August 2020: Honorary Treasurer’s reports	Budget to be approved by 4th Quarter NGC meeting and ratified by AGM	Implemented
	Step up development arm to supplement donations for ministry	On going. SUCBC giving undivided attention to the business arm
	Seek for tax Waiver for Bookshops	Pending action

3. Minjire Waithanji underscored the need for prayers during this time and also the place of family ministry.

**Min 08/03/021: AOB**

1. Mrs. Tabitha Wanjau congratulated the entire SUK team for the work done, and particularly for appointing ladies to the Board of Trustees.
2. The NGC Secretary appreciated the members for their presence, participation and support. She also informed members that a series of training was on schedule. She encouraged the members to use SUK devotional materials and to distribute the same within their circles.
3. Nancy Kahuthia intimated that the MoE is about to open up space for chaplains in schools and encouraged members to apply once such opportunities availed.
4. Mr. Joel Sigu expressed his appreciation for the work SUK is doing and urged fervency in prayers.
5. Dr. Reuben Nzuki: expressed his joy and satisfaction for the period he has served as the chairman of the NGC. He bid the AGM a goodbye.
6. Mr. Fredrick Kinyua was given a chance to greet the AGM. He prayed that SUK grows from strength to strength. He also congratulated Ms. Christina Were on her appointment as the NGC Chairperson. He invited Dr. Reuben Nzuki to join the SUCBC Board.
7. Christina Were greeted the AGM in her new capacity as the incoming chairperson. She observed that leadership is a challenging calling but that it is possible, especially in the reality of many witnesses who have gone before.
8. Daniel Karanu gave a vote of thanks to the AGM Members for their presence, participation and staying through.

There being no other business, the AGM adjourned at 13.45PM. Mr. Gitau Mburu led the AGM with the final prayer, preceded by the following remarks:

- Invited members to Numbers 23:19 - God is not human, that he should lie; not a human being, that he should change his mind. Does he speak and then not act? Does he promise and not fulfill?
- 2 John 13: I have much to write you, but I do not want to do so with pen and ink. <sup>14</sup>I hope to see you soon, and we will talk face to face.

**Signed**

**Date:** \_\_\_\_\_

<b>Ms. Christina Were, NGC Chairperson</b>	<b>Mrs. Nancy Kahuthia, NGC Secretary</b>